

**Statewide Emergency Services Internet Protocol Network  
Steering Committee  
July 21, 2020**

The July 21, 2020 ESINet Steering Committee teleconference was scheduled at 11:00AM. Rob Jackson called the meeting to order and Chairman Ervan Rodgers welcomed everyone. Melissa Wulliger called the roll:

**Members present:**

Ervan Rodgers, State CIO and ESINet Chair  
Commissioner Ed Humphrey, County Commissioners' Association of Ohio  
Matthew Hiscock – Ohio Municipal League  
John Leutz, County Commissioners' Association of Ohio (he joined the meeting at 11:13AM)  
Jason Loree, Ohio Township Association  
Lee Czerwonka, Ohio Municipal League

**Other Attendees:**

Rob Jackson, Ohio 9-1-1 Administrator  
Senator Sean O'Brien's staff  
Representative Kent Smith's staff  
Jay Somerville, Chair of the PSAP Operations Subcommittee

Mr. Jackson opened the meeting as an INFORMATIONAL SESSION until the fifth ESINet Steering Committee Member arrived. He proceeded with the next agenda item which was the subcommittee updates. Mr. Jackson called upon Mr. Blackstone, Chair of the Technical Standards subcommittee. He shared that Mr. Blackstone had a conflict and was unable to attend. He then called upon Mr. Somerville the Chair of the PSAP Operations Subcommittee. Mr. Somerville shared the date for the next discussion on revisions of the PSAP Operations Rule 5507 is July 22, 2020 beginning 1:00PM. All are encouraged to attend. Due to COVID-19, the meeting will not be held in person. He also encouraged everyone to submit suggestions or concerns about the rules in writing prior to the next meeting.

Another item of business is the replacement of PSAP Operations subcommittee members. The first one is retiree Tom Robbins. The Ohio Municipal League proposed Kelly Davidson as his replacement. She is the Communications Manager at Grove City. Another retiree from the subcommittee is Dave Ford from Ohio Emergency Management Agency. Ohio EMA recommended Brian Castner, the head of Telecommunications, as Mr. Ford's replacement.

The next agenda item is the 9-1-1 Administrator updates:

The Support and Compliance report. Sharon McMurray reported that 56 out of 88 counties have submitted rules documentation for 2020. Forty-four have received agency responses and the remaining 12, five have been reviewed. Seven are in the process of being reviewed.

Additional office updates, the Federal Communications Commission (FCC) and National 9-1-1 Office combined survey have both been finalized and submitted.

Most WGAF forms have been returned in order to meet the June 30, 2020 deadline. Contact will be made with the few counties that have not submitted their forms.

Mr. Leutz joined the call and the informational session became a meeting with a quorum.

The first vote that needs to be addressed is the approval of the June minutes. Mr. Jackson asked the committee to review the June meeting minutes for edits. Hearing none, he asked a motion to approve them. *A motion was made by Mr. Czerwonka to approve June meeting minutes and was seconded by Commissioner Humphrey. There were no discussions and a roll call vote was taken:*

Commissioner Humphrey - yes

Mr. Hiscock – yes

Mr. Loree – yes

Mr. Leutz - yes

Mr. Czerwonka – yes

*Committee members voted to approve the minutes.* Mr. Jackson shared that those minutes will be posted on the website as usual.

Mr. Jackson discussed the two recommended replacement members for the PSAP Operations subcommittee seats which were Kelly Davidson and Brian Castner. He then asked for a motion to approve them. *A motion was made by Commissioner Humphrey and the motion was seconded by Mr. Czerwonka. There were no discussions and a roll call vote was taken:*

Commissioner Humphrey - yes

Mr. Hiscock – yes

Mr. Loree – yes

Mr. Leutz - yes

Mr. Czerwonka – yes

*Committee members voted to approve the new members of the PSAP Ops Subcommittee.*

Mr. Jackson updated the group on the grant and advised them of outstanding funds totaling approximately \$250,000.00 and the need to use them or lose them. Additionally, it was explained there were requests for amounts over the \$250,000.00 initial county cap on grant funds and that removing that cap and allocating the funds would be a simple and equitable solution. Mr. Jackson opened the floor for discussion and the Committee had a short discussion.

*Mr. Hiscock proposed the motion that the ESINet Steering Committee recommended using any remaining grant funds to fulfill submitted projects already awarded that total over the initial \$250,000.00 county cap in an effort to ensure all funds allocated to Ohio are utilized. The Grant Review Committee should determine the projects to receive the additional funds until they are exhausted and should apply them in an equitable manner taking into consideration need and 9-1-1 industry standards and the motion was seconded by Mr. Czerwonka.*

*There were no more discussions and a roll call vote was taken:*

Commissioner Humphrey - yes

Mr. Hiscock – yes

Mr. Loree – yes

Mr. Leutz - yes

Mr. Czerwonka – yes

*Committee members voted to use all remaining funds from the Federal 911 Grant, and they approved that the Grant Review Committee decide equitably how the remaining funds are to be used for Ohio.*

Next on the agenda, Mr. Jackson asked the committee for new business:

Mr. Ervan Rodgers – no

Commissioner Humphrey – no

Mr. Hiscock – brought up review of the PSAP rules/legislation and the proper forums to discuss them

Mr. Leutz - no

Mr. Loree – no

Mr. Czerwonka – no

Mr. Jackson opened the floor for possible dates to schedule the next teleconference and August 25, 2020 beginning at 11:00 was selected. Mr. Jackson then asked for a motion for adjournment. *Commissioner Humphrey made a motion to adjourn and it was seconded by Mr. Czerwonka. No discussions and all were in favor. The meeting was adjourned at 11:25AM.*