

**Statewide Emergency Services Internet Protocol Network  
Steering Committee  
April 21, 2020**

The April 21, 2020 ESINet Steering Committee teleconference was scheduled at 10:00AM. Rob Jackson called the meeting to order and Melissa Wulliger called the roll.

**Members present:**

Senator Frank Hoagland, Ohio Senate  
Representative Kent Smith, Ohio House of Representatives  
Commissioner Ed Humphrey, County Commissioners' Association of Ohio  
John Leutz, County Commissioners' Association of Ohio  
Jason Loree, Ohio Township Association  
Lee Czerwonka, Blue Ash City Council

**Other Attendees:**

Rob Jackson, Ohio 9-1-1 Administrator  
Senator Sean O'Brien's staff  
Jay Somerville, Chair of the PSAP Operations Subcommittee  
Dave Blackstone, Chair of the Technical Standards Subcommittee

Mr. Jackson continued the meeting by asking the committee to review the March meeting minutes for edits. The committee was asked for any changes that needed to be made on those minutes. *A motion was made by Mr. Czerwonka to approve March meeting minutes and was seconded by Mr. Loree. There were no discussions and a roll call vote was taken:*

Senator Hoagland – yes  
Representative Kent Smith – yes  
Commissioner Ed Humphrey - abstained  
Mr. Leutz – yes  
Mr. Loree – yes  
Mr. Czerwonka - yes

*Five committee members voted to approve the minutes.* Mr. Jackson shared that those minutes will be posted on the website as usual.

Mr. Jackson requested that subcommittee chairs provide updates if there are any. Dave Blackstone, Chair of the Technical Standards Subcommittee, stated there were no updates at this time. Mr. Somerville, Chair of the PSAP Operations Subcommittee, shared the new date for review of the PSAP Operations Rule 5507 will be June 11, 2020 beginning 1:00PM. The location is to be determined. He also recognized Telecommunicator Week and thanked all telecommunicators for their continued hard work.

The next agenda item is the 9-1-1 Administrator updates:

Mr. Jackson asked for the Support and Compliance report from Sharon McMurray. She stated that there were 34 county submissions due, 30 have been returned and thus far 23 are compliant.

Mr. Jackson continued that the Ohio 9-1-1 Program office partnered with Ohio APCO/NENA to host weekly information-sharing teleconferences for counties statewide so the Coordinators can share experiences and insights when dealing with COVID-19 situations. The meetings are every Thursday beginning 1:00PM and the conference bridge is the same number as the monthly ESINet meetings.

Additional office updates noted, the Federal Communications Commission (FCC) and National 9-1-1 combined survey went out to Coordinators and are slowly being returned to our office. The deadline to return is fast approaching which is May 15, 2020. Mr. Jackson reminded the counties that the State of Ohio 9-1-1 office must compile the information received and is under a deadline as well to report that information.

Mr. Jackson continued that the WGAF forms were sent to every county coordinator a few months ago, and the office has received about a third of them. The deadline for their return is July 1, 2020.

Mr. Jackson shared that he just received the Department of Commerce's Grant announcement/notification letter and that after review should be distributed soon.

Mr. Jackson compiled raw data that included all cost factors regarding the State's core NG9-1-1 system and generated a comprehensive report of projected numbers. The information is being reviewed within the fiscal and administrative sections of DAS and should be available for the Steering Committee to review soon.

Next on the agenda, Mr. Jackson asked the committee for new business:

Senator Hoagland – no  
Representative Kent Smith – no  
Commissioner Ed Humphrey - no  
John Leutz - no  
Jason Loree – no  
Lee Czerwonka - no

Mr. Jackson opened the floor for possible dates to schedule the next teleconference and May 22, 2020 seemed to be a good day. The time decided was 11:00AM. Mr. Jackson then asked for a motion for adjournment. *Mr. Loree made a motion to adjourn and it was seconded by Commissioner Humphrey. There were no discussions and all were in favor. The meeting was adjourned at 10:22AM.*