

**Statewide Emergency Services Internet Protocol Network
Steering Committee
January 14, 2020**

The January 14, 2020 ESINet Steering Committee meeting was scheduled at 12:30PM. Rob Jackson called the meeting to order and Melissa Wulliger called the roll.

Members present:

Representative Kent Smith, Ohio House of Representatives
Representative Rick Carfagna, Ohio House of Representatives
Commissioner Ed Humphrey, County Commissioners' Association of Ohio
Matthew Hiscock, Ohio Municipal League
Jason Loree, Ohio Township Association (on telephone)

A quorum was present

Other Attendees:

Rob Jackson, Ohio 9-1-1 Administrator
Jay Somerville, Chair of the PSAP Operations Subcommittee

Rob Jackson started the meeting off with the first agenda item, which was to review the October and December 2019 meeting minutes and the November information session notes for errors. A correction was made in the November informational notes that included the extraction of Roger Hixson's name on the Grant Review Committee and the addition of Rick Schmahl's name. *A motion was made by Commissioner Humphrey to approve October and December minutes and was seconded by Representative Carfagna. There were no discussions and a roll call vote was taken:*

Representative Kent Smith – yes
Representative Carfagna - yes
Commissioner Ed Humphrey - yes
Mr. Hiscock – yes
Mr. Loree - yes

All committee members voted to approve the minutes. Mr. Jackson shared that those minutes will be posted on the website as usual.

Miss Ohio was going to attend the meeting, but a work conflict arose. She was addressing the committee on a special program regarding 9-1-1. She plans to attend a meeting and has met with the Governor DeWine as well. Miss Ohio did take time out of her busy day to participate in the recording of the continuing education training video that all PSAPs will complete. Mr. Jackson thanked the Department of Public Safety for their contribution of expertise and video recording capabilities to complete the training video.

Continuing with agenda items, Mr. Jackson requested that subcommittee chairs provide updates if any. Dave Blackstone, Chair of the Technical Standards Subcommittee had a conflict and was unable to attend the meeting. Mr. Jackson shared that nothing new has been addressed.

Mr. Jay Somerville, Chair of the PSAP Operations Subcommittee shared there are no items to discuss at this time.

The next agenda item is the 9-1-1 Administrator updates:

Mr. Jackson said that the support and compliance report reflects that by the end of January 2020, 87 counties submitted documentation and are compliant. Only one county is out of compliance, and it is only one small part of that county.

Mr. Jackson has been advised by the State of Ohio Department of Administrative Service, Procurement Division that the Request for Proposal (RFP) scoring has been completed and the process is ongoing but is getting closer to an announcement. The next couple of Steering Committee meetings will discuss the comments Representative Carfagna received from Legislative Service Commission regarding the draft of the Committee's proposed legislation. Mr. Hiscock offered several suggestions, which will be forwarded to Mr. Jackson, in response to LSC's comments.

Mr. Jackson shared a list of the grant applications received from the county coordinators. The 9-1-1 Program office just returned letters requesting clarification on information received from counties supporting their requests for grant funds. Mr. Jackson explained that there may be federal grant dollars remaining after all counties have been approved for their funds. He identified a number of options for those remaining funds: Return the remaining dollars to the Federal 9-1-1 Grant Program; offer a second round of grant submissions to the counties; if the vendor contract is in place, a portion of that cost could be paid with those dollars; or as a last resort the remaining dollars could be used for a technical consultant which is necessary for the Program Office and would be beneficial to all counties as well.

Continuing with the agenda, Mr. Jackson talked about the newly created video that Miss Ohio contributed to regarding her experience with 9-1-1. It also included a vehicle in water and professional operations. The video is expected to be available the end of February 2020.

All Wireless 9-1-1 Government Assistance Fund (WGAF) reconciliation forms have been received and approved, but it took all year. Mr. Jackson continued to share that there will be a hard deadline of July 1, 2020 and the committee agreed. The 2020 WGAF forms will be distributed around February or March.

The first item of new business was regarding the retirement of Mr. Tom Robbins the end of December 2019. A new OML representative will be appointed to the ESINet Steering Committee in the near future. Mr. Thomas Wetmore, Ohio Municipal League, offered Lee Czerwonka from Blue Ash Ohio to the committee. The next step will be to forward the paperwork to Boards and Commissions to process the paperwork and wait for the Governor to make an appointment.

We have a county that is not compliant with the PSAP rules. Mr. Jackson provided an overview of the rules and shared that a date of compliance needs to be set. He reminded the Committee that Summit County needs to be fully compliant in order to be considered for the Federal 9-1-1 Grant. He talked about the process of issuing a 30-day letter. Mr. Jackson also read a letter

depicting the history of support provided from the Ohio 9-1-1 Program Office to Summit County, which identified the number of times the County was visited, written and telephoned. Great effort was made by Summit County to become compliant, however, there was one PSAP that could not come into compliance. That PSAP was New Franklin. Presentations were given, discussions among the legal team and the ESINet Steering Committee were made. It was decided that Summit County has until March 31, 2020 to become compliant.

Mr. Jackson asked for new business:

Representative Kent Smith - no

Representative Rick Carfagna - no

Commissioner Ed Humphrey - no

Matthew Hiscock - no

Jason Loree - no

Mr. Jackson opened the floor for options on days to schedule the next meeting. The date selected was February 20, 2020 beginning 11:00AM. Mr. Jackson then asked for a motion to adjourn the meeting. *A motion was made by Commissioner Humphrey to adjourn and was then seconded by Mr. Hiscock. There were no discussions and the meeting was adjourned.*