

**Statewide Emergency Services Internet Protocol Network  
Steering Committee  
April 25, 2019**

The April 25, 2019 ESINet Steering Committee teleconference meeting was scheduled at 11:00AM. Melissa Wulliger called the roll.

**Members present:**

Representative Rick Carfagna, Ohio House of Representatives  
Representative Kent Smith, Ohio House of Representatives  
Commissioner Ed Humphrey, County Commissioners' Association of Ohio  
Matthew Hiscock, Ohio Municipal League  
Jason Loree, Ohio Township Association  
Tom Robbins, Ohio Municipal League

*A quorum was present*

**Other Attendees:**

Rob Jackson, Ohio 9-1-1 Administrator  
Staff from Senator Hoagland's office  
Staff from Representative Smith's office  
Jay Somerville, Chair of the PSAP Operations Subcommittee

Rob Jackson started the meeting off with the first agenda item, which was to approve the meeting minutes from February 2019. The March meeting was an informational session only, the vote will be to only approve the February minutes. Mr. Jackson asked if any of the members present had any revisions or comments regarding the minutes. There were no changes, so Mr. Jackson requested a motion. *A motion was made by Commissioner Humphrey to accept the February minutes and was then seconded by Mr. Loree. There were no discussions and a roll call vote was taken:*

Representative Rick Carfagna – yes  
Representative Kent Smith - yes  
Commissioner Ed Humphrey - yes  
Mr. Hiscock – yes  
Mr. Loree – yes  
Mr. Robbins - yes

*All committee members voted to approve the minutes.* Mr. Jackson shared that those minutes will be posted on the website as usual.

Next on the agenda are the subcommittee updates. Mr. Jackson said that Dave Blackstone, Technical Standards Sub-Committee Chair, had a conflicting meeting. Mr. Jackson updated the Committee by stating that a Technical Standards Subcommittee meeting was scheduled for May 2<sup>nd</sup> at 10:00AM. The goal is to finalize the educational material.

Jay Somerville was introduced as the PSAP Operations Subcommittee Chair. He reported that there has not been a meeting recently. He thanked Mr. Jackson, Mr. Paul Schopis, and Mr. Roger Hixson for presenting at the Ohio NENA/APCO Conference at the Kalahari Resorts in Sandusky, Ohio. Their presentation was well received. Mr. Jackson thanked everyone as well.

Support and Compliance update – Mr. Jackson asked Sharon McMurray to share the Support and Compliance report. She said that 30 counties have submitted their information. Our timeline is right on target. Twenty-nine of those have been reviewed. Out of the 29 counties, 25 are in full compliance. Six of the 25 were out of compliance in 2018 but are now in compliance. Three will not be compliant before the next meeting. One county may be before that date, but there will be two counties for sure that will not be compliant. Those counties will be presented before the Steering Committee in-person May meeting and the enforcement phase will begin which means a letter could be issued, and they will have 30 days to become compliant before moving to the next level.

Mr. Jackson updated the members regarding the RFP process. The Program office has updated the technical piece of the RFP and a meeting is set to review and issue the refreshed RFP which brings it into the July timeframe.

Continuing with the agenda, the update on the Grant Process is that we expect to hear from the Federal 9-1-1 Grant Administrators by June. Everything on our part has been completed. Mr. Jackson thanked the Fire Marshal again for partnering with the Program office to submit the Grant application.

The APCO NENA Conference was well attended. Our office staffed an informational booth and presented. The presentations were well received and well worth the effort.

The Wireless Government Assistant Fund Reconciliation Forms are still being sent in. The deadline is May 1<sup>st</sup>. These forms will be checked for compliance.

The National 9-1-1 Office is doing a data collection, so we will combine the FCC survey questions with their request for information and send out a survey. Once that information is received, it will be consolidated and submitted to the FCC and National 9-1-1 Office as done every year.

Mr. Jackson shared that discussions on the ORC 128 legislative proposal has been paused due to the business change of the highest ranked vendor withdrawing. This moves parallel with the RFP process. He will keep everyone updated. Mr. Jackson asked for any discussions or updates from the committee, and none were offered at this time.

Mr. Jackson called roll to specifically ask the Steering Committee members if they had any new business items to discuss:

Representative Carfagna - no  
Representative Smith - no  
Commissioner Humphrey - no  
Mr. Hiscock – no  
Mr. Loree – no  
Mr. Robbins – no  
Senator Hoagland’s staff - no

Mr. Jackson opened the floor for options on days to schedule the next meeting which will be an in-person meeting in the Riffe Building. The date of May 28, 2019, beginning 11:00AM, was selected. Mr. Jackson then asked for a motion to adjourn the meeting at 11:18AM. A *motion was*

*made by Commissioner Humphrey to adjourn and was then seconded by Mr. Robbins. There were no discussions and the meeting was adjourned.*