

**Statewide Emergency Services Internet Protocol Network
Steering Committee
December 19, 2019**

The December 19, 2019 ESINet Steering Committee teleconference was scheduled at 11:00AM. Rob Jackson called the meeting to order and Melissa Wulliger called the roll.

Members present:

Representative Kent Smith, Ohio House of Representatives (joined 11:08)
Representative Rick Carfagna, Ohio House of Representatives
Commissioner Ed Humphrey, County Commissioners' Association of Ohio
Matthew Hiscock, Ohio Municipal League
Tom Robbins, Ohio Municipal League
John Leutz, County Commissioners' Association of Ohio
Jason Loree, Ohio Township Association (joined 11:08)
A quorum was present

Other Attendees:

Rob Jackson, Ohio 9-1-1 Administrator
Senator O'Brien's Staff
Representative Smith's Staff
Dave Blackstone, Chair of the Technical Standards Subcommittee

Rob Jackson started the meeting off with the first agenda item, which was to review the November informational notes for errors. Since a quorum was not met in November, the notes do not need to be approved. Commissioner Humphrey did question the decision not allowing ESINet Steering Committee members to discuss an agenda topic if a quorum is not present. A representative from the Attorney General's office will review.

Continuing with the informational session, Mr. Jackson requested that subcommittee chairs provide updates if any. Dave Blackstone, Chair of the Technical Standards Subcommittee was present. He stated that the Technical Standards Subcommittee has a two-page educational document that has been completed and the next step will be to implement those training recommendations into a webinar.

Mr. Jay Somerville was not able to call-in for the meeting, and no current tasks are listed for his subcommittee at this time.

The next agenda item is the 9-1-1 Administrator updates:

Mr. Jackson asked for the Support and Compliance report from Sharon McMurray. She stated that ending the 2019 reporting year, 87 counties have submitted their documentation. Eighty-two counties have received their approval responses. Five are still gathering documentation on training or other minor omissions. Overall, 96% of those counties who have submitted are compliant. With that being said, Mr. Jackson shared that the County Coordinators and Sharon McMurray have done an outstanding job supporting, working together to become compliant. All

efforts are very much appreciated. Mr. Jackson added that the January meeting will be an in-person so that any county still not compliant in accordance with the rules, may be asked to be present at the meeting.

Mr. Jackson has been instructed by the State of Ohio Department of Administrative Service, Procurement Division that the Request for Proposal (RFP) scoring has been completed and the process is ongoing. If anyone has any questions, please contact Mr. Jackson and he will connect you with our procurement officer.

Mr. Jackson shared that five grant applications have been received from the county coordinators. He reminded all that the hard deadline for submitting a grant proposal is December 31st 5:00PM. January and February is the timeframe that the Grant Review Committee will decide if the county's subgrant application has met the criteria. The Department of Commerce and Ohio 9-1-1 Program Office will announce grant awardees by March 2020.

All Wireless 9-1-1 Government Assistance Fund (WGAF) reconciliation forms have been received and approved. Mr. Jackson continued to share that there will be stronger deadlines beginning next year. Look for the 2020 forms around February.

Work started on the 2020 Continuing Education training video. It will have three training modules. There will be more information to come.

Next on the agenda, Mr. Tom Robbins will be retiring at the end of December of 2019 as the Director of Public Service for the City of Marion and will also no longer serve on the ESINet Steering Committee. Mr. Jackson shared that Mr. Robbins has been on the committee since inception, and we all want express our appreciation for the many years of commitment and service he provided to the ESINet Steering Committee. Several committee members spoke to Mr. Robbins expressing their sincere well wishes and gratitude for his many years of service as well. Mr. Robbins shared that it has been an absolute pleasure to be a part of something so important to all of Ohio. With that said, there will be a new OML representative appointed next year.

Mr. Jackson asked for new business:

Representative Kent Smith - no

Representative Rick Carfagna - no

Commissioner Ed Humphrey - no

Matthew Hiscock - no

Tom Robbins - no

John Leutz - no

Jason Loree - no

Mr. Jackson opened the floor for options on days to schedule the next meeting which will be an in-person. The date selected was January 14, 2020 beginning 12:30PM. Mr. Jackson then asked for a motion to adjourn the meeting. *A motion was made by Mr. Loree to adjourn and was then seconded by Representative Carfagna. There were no discussions and the meeting was adjourned.*

