

**Statewide Emergency Services Internet Protocol Network
Steering Committee
April 24, 2018**

The April 24, 2018 ESINet Steering Committee meeting was held at 10:00 AM. Rob Jackson called the roll.

Members present or via telephone:

Representative Rick Carfagna, Ohio House of Representatives

Commissioner Ed Humphrey, County Commissioners' Association of Ohio

John Leutz, County Commissioners' Association of Ohio

Jason Loree, Ohio Township Association

Tom Robbins, Ohio Municipal League

Matthew Hiscock, Ohio Municipal League (arrived a few minutes after the start of the meeting)

A quorum was present

Other Attendees:

Rob Jackson, Ohio 9-1-1 Administrator

Aaron Dauterman from Senator Hoagland's office

Representative from Senator O'Brien's office

Representative from Representative Patmon's office

Sharon Jennings, DAS Attorney

Mr. Jackson notified the group that Jay Somerville, PSAP Operations Sub-Committee Chair, had graciously offered to take the minutes in the absence of 9-1-1 Program Office support staff who were attending training.

Mr. Jackson welcomed everyone and proceeded with the first agenda item. He asked if there were any revisions or comments regarding the March meeting minutes. There were no changes, so Mr. Jackson requested a motion. *A motion was made by Commissioner Humphrey to accept the minutes and was then seconded by Mr. Leutz. There were no discussions and a roll call vote was taken:*

Representative Carfagna – Yes

Commissioner Humphrey – Yes

Mr. Leutz – Yes

Mr. Loree – Yes

Mr. Robbins – Yes

Mr. Hiscock – Not yet present

All committee members voted to approve the minutes.

Mr. Jackson proceeded with subcommittee updates. Jeff Smith, Chair of the Technical Standards Sub Committee, said there was nothing to report and Jay Somerville, Chair of the PSAP Operations Subcommittee, also had nothing to report.

Mr. Jackson continued with the 9-1-1 Administrator update.

Discussed the need to allow the 9-1-1 Administrator's Office to send out the calendar invites for future meetings. Melissa Wulliger, Ohio 9-1-1 Program Office, will send out the appointments.

Mr. Jackson advised he was directed to explore the local funding needs by utilizing the remaining funds available to engage Federal Engineering. He met with them on April 16th to kick off the effort to analyze the local funding needs. The consultant first met with the subcommittee chairs and Roger Hixson from NENA. Scope of the study involved: What local funding needs are there to complete the transition to NG and to comply with the PSAP operating rules. Over the next three days, Mr. Jackson and the consultant traveled to Jefferson County, Morgan County, Scioto County, Clinton County, Clark County, Marion County and Franklin County. Additional counties were also present including, Trumbull, Mahoning, Licking, Muskingum, Athens, Ross, Lawrence, Hamilton, Seneca, Huron and Summit. All 88 county 9-1-1 coordinators were notified and others had e-mailed comments for the consultant to review.

Mr. Hiscock joined the meeting in person.

The consultant collected information on the local funding needs. They will analyze the previous studies, review the new input, compare to other states' implementations, and they will come back with a report on the funding needs for small, medium and metro counties. First step is complete. Working on final data collection and other submission input from local coordinators. It is anticipated the report will be ready prior to the next meeting, giving the members an opportunity to prepare.

Mr. Leutz asked if any Northwest counties provided input. Kim Brandt reported Van Wert County submitted an e-mail.

Representative Carfagna asked for clarification on what was being analyzed. He would like to see what costs go in what bucket (equipment vs. rules compliance). Mr. Leutz would like to see ongoing operating costs as another bucket. Commissioner Humphry wanted to remind the consultant that the addition of text and video will greatly impact the operation.

The Athens County coordinator spoke about the time element, because the county is up against end of life for their CPE. There was a discussion regarding CPE options.

Representative Carfagna asked how long it would take to build the system. Mr. Jackson explained why that is it not easy to calculate. Additional conversations came from board members about how to structure your contract talks with an "out" clause for when the state system becomes available.

Mr. Loree expressed concerns with expenses related to local storage.

Mr. Jackson gave an update on his presentation and booth presence at the OTA Conference.

ORC 128 Legislative Proposal Discussion.

Mr. Jackson would like to continue moving forward on the other aspects of the proposed legislation, so there is no delay once the funding recommendations are received. Review of the current recommendations was conducted. John Leutz discussed the CCAO concerns about being the funding provider and policy setter. The committee discussed the Wayne County example. Jason Loree expressed the OTA concerns that the Sheriff and the County are one in the same, especially because the commissioners hold all of the funding. John asked, "how do you approve those additional members?" Matt Hiscock talked about the OML position being similar to the OTA - double rep by the county.

Jay Somerville gave a review of the PSAP Ops discussion related to the additional members selected and also talked about the history of the planning committee.

Mr. Jackson asked members to go back and draft proposed language to deal with this issue. Mr. Robbins reported that it is no longer an issue in Marion since they have a single dispatch for the whole county. He is concerned that a one size fits all solution may stifle a county's ability to operate their systems. He suggests not writing it so rigidly that you prohibit the counties' ability to lead their own systems.

Chief Shull discussed the importance of the technical committees and expanding their involvement. They push it up to the policy makers. He suggests leaving the make-up of the management committee up to the locals so they can get what they need.

Kim Brandt asked, "What does this look like? Will we have to change our whole structure?" Mr. Jackson reiterated the discussion about providing local control.

Representative Carfagna asked if we could look at the expansion process as opposed to what specific seats should exist and how to fill them.

Mr. Jackson shared that we can set a realistic goal of having a decision by July. Mr. Robbins believed we have two issues - the make-up of each committee and the fee. We need to get this done.

Matt Hiscock asked to formalize the timeline for discussion and what exactly is going to be worked on. He is very interested in the results of the consultant study and cautiously optimistic that we can vote in July.

Mr. Jackson shared three concepts:

1. Funding to build, operate & maintain the state core system

2. Funding to provide the locals the ability to implement
3. A universal device fee that will "sell" at the statehouse

Lastly, Mr. Jackson asked if any committee members had new business to discuss:

Representative Carfagna – No

Commissioner Humphrey – No

Mr. Leutz – No

Mr. Loree – No

Mr. Robbins – No

Mr. Hiscock – No

Mr. Jackson consulted the calendars of the Steering Committee members for a date to have the in-person meeting in May. It appeared that May 31, 2018 beginning 10:00AM worked for the Committee. Mr. Jackson then requested a motion to adjourn the meeting. *Comm. Humphrey made a motion to adjourn, which was seconded by Rep. Carfagna. All were in favor and the meeting was adjourned at 11:15AM.*