

**Statewide Emergency Services Internet Protocol Network
Steering Committee
September 26, 2017**

The September 26, 2017 meeting of the ESINet Steering Committee was held via teleconference at 11:00 AM. Rob Jackson called the roll.

Note: only four members of the committee were present at the start, making it an informational session until a fifth member arrived to constitute a quorum.

Members present via Telephone:

Representative Rick Carfagna, Ohio House of Representatives

Tom Robbins, Ohio Municipal League

Ed Humphrey, County Commissioners' Association of Ohio

Jason Loree, Ohio Township Association

*John Leutz joined around 11:05 AM

*Senator Frank Hoagland joined sometime after the initial roll call.

The meeting proceeded as an informational session.

The first agenda item was the review of the August meeting minutes. As no quorum was present at this time, the minutes could not be approved. Mr. Jackson asked if any of the members present had any revisions to or comments on the notes. None did. The item was tabled until the presence of a quorum was established.

The second agenda item was subcommittee updates. Jay Somerville, chair of the PSAP Operations Subcommittee, proceeded with his update. Mr. Somerville gave a brief recap of the process of review and edit of Ohio Revised Code Chapter 128 that the PSAP Operations Subcommittee and Technical Standards Subcommittee have been working on in joint sessions. He also detailed the dates of similar upcoming sessions on October 3 and October 16, each to be held at the Emergency Operations Center on Dublin-Granville Road. October 3 would be a final working session and October 16 would need to have a quorum present in order to vote to finalize the recommendation to the ESINet Steering Committee. Both meetings will be at 1:00 PM.

John Leutz joined the teleconference.

The addition of Mr. Leutz provided the committee with a fifth member present and a quorum. *An official business meeting was called to order at 11:05 AM.*

Next, Jeff Smith, chair of the Technical Standards Committee gave a brief update. He said that he did not have much to add to what Mr. Somerville had said, other than that his group would be meeting again in the near future to work on various projects.

At this time, Mr. Jackson returned the group to the item of the August meeting minutes. With a quorum now present, Jackson asked for a motion to approve the minutes. A motion was made by Tom Robbins and seconded by John Leutz. A roll call vote was taken.

Rep. Carfagna – Yes
Tom Robbins – Yes
John Leutz – Yes
Ed Humphrey – Yes
Jason Loree – Abstain

The motion passed and the minutes were approved.

Senator Hoagland joined the teleconference.

The dates of upcoming meetings were again relayed. There will be combined subcommittee meetings on October 3 and 16 (1:00 PM), and an ESINet Steering Committee teleconference on October 10 (11:00 AM), rather than the previously suggested in-person meeting.

Mr. Jackson then proceeded with the 9-1-1 Administrator Update. He stated that he has now been to 86 of the 88 counties in Ohio as part of the County 9-1-1 Visit Program. Additionally, he stated that he had recently distributed a survey to all county 9-1-1 coordinators to gauge how well the Ohio 9-1-1 Program Office is performing its duties. He briefly discussed the survey results.

Next, Mr. Jackson turned to the issue of when the next meeting date would be. After some discussion, it was confirmed that the next teleconference meeting would be on October 10 at 11:00 AM. It was then decided the next in-person meeting would be tentatively scheduled for November 17.

Finally, Mr. Jackson asked if any committee members had new business to bring up. Senator Hoagland said that he had talked to Rob Herrington of Jefferson County and that Mr. Herrington was pleased with how the process of moving toward NG9-1-1 was going. Senator Hoagland encouraged everyone to keep up the good work.

Mr. Jackson then asked for a motion to adjourn. A motion was made by Representative Carfagna and seconded by John Leutz. *The motion passed and the meeting was adjourned.*