

**Statewide Emergency Services Internet Protocol Network
Steering Committee
June 29, 2017**

The Steering Committee meeting began as an informational session at 11:00 AM. At 11:10 AM, a fifth steering committee member joined to complete the quorum and the session became an official meeting. No official business was conducted until a quorum was in attendance.

The meeting of the ESINet Steering Committee was held on June 29, 2017. The session was initiated by Mr. Rob Jackson and Melissa Wulliger called the roll (see note above for timeframe of quorum).

Members Present or via Telephone:

Commissioner Ed Humphrey, County Commissioners Assoc. of Ohio

Matthew Hiscock, Ohio Municipal League

John Leutz, County Commissioners Association of Ohio

Tom Robbins, Ohio Municipal League

Representative Rick Carfagna, Ohio House of Representatives (joined the meeting at 11:10 AM quorum established)

Jason Loree, Ohio Township Association (joined the meeting at 11:23 AM)

Other Attendees:

Rob Jackson, Ohio 9-1-1 Administrator

Staff for Senator O'Brien

Sharon Jennings, Attorney

Mr. Jackson opened by asking for revisions or edits to the May minutes. However, since a quorum had not yet been met, Mr. Jackson tabled the motion to approve. (Later in the meeting, a fifth committee member joins the meeting. At that time, Mr. Jackson asks for a review and acceptance of the May minutes.)

The next agenda item was the Sub-Committee updates. Mr. Jackson asked Jay Somerville, PSAP Operations Sub-Committee chair to update the committee. He shared that the combined PSAP Operations Sub-Committee and the Technical Standards Sub-Committee met June 1, 2017. This meeting was a working meeting to discuss potential modifications to the language in Ohio Revised Code Chapter 128 and how it is associated with the NG 9-1-1 system. The group is working hard to clean ORC 128, and progress is definitely being made. There will be a few decision points that the Steering Committee will need to make. Mr. Smith agreed with everything Mr. Somerville shared and thanked him for covering all of the items.

Mr. Jackson pointed out how important attendance is in order for the sub-committees to keep things moving. In addition, he wanted to thank the sub-committee members for their continued support, and we are all grateful for the committee members who attend the meeting. The APCO/NENA, the Fire Chiefs Assoc. and the BSSA representatives have been fully engaged and

participated in almost every meeting. Chief Deputy Tom Morgan has been the most consistent and is almost always in attendance. Their participation in the multiple meetings has been necessary in order to review and discuss the ORC 128 changes. One change that will be recommended is that the sub committees will be able to participate and vote via telecommunication verses having to be physically present. This is should encourage more participation from members.

Mr. Humphrey added that the Steering Committee does not have to be physically present in order to vote on issues. They can call in.

Representative Carfagna is now on the line to participate in the meeting and **this is no longer an informational session. It is now a meeting for the records.**

The first matter Mr. Jackson would like to have the committee members vote on is the PSAP Operations Sub-Committee member replacement for Staff Lieutenant Tony Bradshaw, OSHP. He has been transferred to another assignment and is no longer in a position to participate on the committee. S/Lt. Brandshaw's recommended replacement is Ms. Lydia Frey, Ohio State Highway Patrol Dispatch Manager. She has been with the Highway Patrol since 1992. She is also a member and officer of Ohio APCO/NENA. She is very knowledgeable and will be a great asset to the PSAP Operations Sub-Committee. Mr. Jackson asked for a motion to approve Ms. Frey as the OSHP PSAP Operations Sub-Committee member. *Mr. Robbins made the motion and Mr. Leutz seconded it. There was no discussion and the motion was passed. A roll call vote was taken:*

Representative Carfagna - Yes
Commissioner Humphrey – Yes
Mr. Hiscock – Yes
Mr. John Leutz – Yes
Mr. Thomas Robbins – Yes
All committee members voted to approve the motion.

Mr. Jackson asked that the Steering Committee take a moment to review the meeting minutes from May, 2017 and asked for a motion to approve them for the record. *Mr. Robbins made the motion and Mr. Leutz seconded it. There was no discussion and the motion was passed. A roll call vote was taken:*

Representative Carfagna - Yes
Commissioner Humphrey – Yes
Mr. Hiscock – was not present at that meeting so he abstained from voting
Mr. John Leutz – Yes
Mr. Thomas Robbins – Yes
The motion passed.

Mr. Jackson read a letter that was received from Major Joe Renner, Preble County Sheriff's Office. Mr. Robbins asked that the letter be forwarded to the Steering Committee electronically.

Mr. Jackson shared that before we move forward to Federal Engineering comprehensive recommendations, he would like to say that since we are still in the RFP process there will be no detailed information available regarding the contract, no vendor specific information or cost recommendations shared at this time from Federal Engineering. Portions will need to remain confidential while in the RFP process.

Mr. Loree announced that he joined the call and Mr. Jackson welcomed him to the meeting.

Barbara Vos, Federal Engineering Project Manager, shared that she will be retiring and this will be her last presentation. We appreciate all the hard work she has contributed to this project and all will miss her insight and knowledge as we move forward with Federal Engineering's work.

Ms. Vos continued with her presentation.

After the presentation, Mr. Jackson then asked if any of the committee members had any new business.

Representative Carfagna - No

Commissioner Humphrey – No

Mr. Hiscock – No new business, but would like to remind committee members to remain very engaged and make sure they are very familiar with the changes of ORC 128. He also wanted to extend his appreciation to Jay Somerville and Jeff Smith for all of the work they are doing.

Mr. John Leutz – No

Mr. Thomas Robbins – No

Mr. Jason Loree - No

No new business was offered.

The next combined Sub-Committee meeting is July 13, 2017 at EMA beginning at 10:00 AM.

After all consulted their calendars as requested by Mr. Jackson, the next ESINet Steering Committee teleconference meeting will be July 20, 2017. Mr. Jackson then requested a motion to adjourn the meeting. *Mr. Robbins made a motion to adjourn, which was seconded by Mr. Humphrey. All were in favor and the meeting was adjourned at 11:53 AM.*