

**Statewide Emergency Services Internet Protocol Network
Steering Committee Meeting Minutes
March 8, 2017**

The in-person meeting of the ESINet Steering Committee was held on March 8, 2017, beginning slightly after 1:00 PM. The session was initiated by Mr. Rob Jackson. Prior to the roll call, Mr. Jackson advised the committee of the recent appointments of Representative Rick Carfagna and Senators Frank Hoagland and Sean O'Brien. Nick Levin called roll.

Members Present or on Teleconference

Matthew Hiscock, Ohio Municipal League
Commissioner Ed Humphrey, County Commissioners Assoc. of Ohio
John Leutz, County Commissioners Association of Ohio
Thomas Robbins, Ohio Municipal League
Jason Loree, Ohio Township Association

A quorum was present.

After a brief introduction, the first order of business was the review of the February information session notes and review and approval of the January meeting minutes. A motion was made by Matt Hiscock to approve the minutes as presented, which was seconded by Jason Loree. A roll call vote was taken and the motion passed with all committee members voting affirmatively.

The next agenda item was Sub-Committee updates. Jeff Smith, chair of the Technical Standards Sub-Committee, provided a brief update via teleconference on the activities of the sub-committee. His main point was that the Technical Standards Sub-Committee would be holding a joint meeting with the PSAP Operations Sub-Committee in April of 2017 in order to review Ohio Revised Code Chapter 128 for potential modifications in the future associated with the construction of the Ohio NG9-1-1 system.

Similarly, Jay Somerville, chair of the PSAP Operations Sub-Committee, referenced the same meeting and asked that those with comments on potential modifications to ORC 128 submit those in writing, so that they can be compiled. Matt Hiscock requested that the compilation of comments be sent to the ESINet Steering Committee members for review prior to taking further action down the road. Finally, Jay Somerville reminded attendees of the upcoming conference of the Ohio chapters of APCO and NENA, April 9-12, 2017, at Kalahari Resort. Additional information on this conference can be found on the websites for Ohio APCO and NENA respectively.

The next agenda item was an update on the Request for Proposal (RFP) to build an NG9-1-1 system in Ohio. Dan Myers of State of Ohio Procurement Services was on the teleconference line to provide a brief update on the RFP Pre-Bid Meeting that had taken place earlier that day with prospective vendors. At that meeting, after a brief explanation of the RFP process and a few clarifications, it was stressed that all questions should be submitted in writing through the State Procurement website, so that questions can be responded to fully in writing.

Next on the agenda was the 9-1-1 Administrator Update. Ohio 9-1-1 Administrator Rob Jackson noted that he would be in attendance at the Ohio APCO and NENA conference to give a presentation as well as

to staff an informational booth. Additionally, Jackson informed the committee that distribution and collection of the Wireless 9-1-1 Government Assistance Fund Reconciliation Forms has begun, in order to ensure that money from the Wireless 9-1-1 Government Assistance Fund are being used in accordance with ORC 128.57.

Next, Jackson gave the committee an update on the ongoing county PSAP visits and First Responder Ride-Along Program, noting that there are only a handful of counties that he has yet to visit in person. Along those lines, Jackson recapped a recent visit to Ashtabula County in which he gave an update to local 9-1-1 stakeholders about the PSAP Operations Rules and the coming compliance deadline, as well as NG9-1-1 and how best to prepare. Jackson also informed the committee that an issue that had been preventing Columbiana County from joining the ESINet Test Pilot has now been resolved and the project is moving forward.

Finally, Jackson called Morgan County 9-1-1 Coordinator Dave Bailey forward from the audience to receive the 9-1-1 Distinguished Service Award. Jackson thanked Bailey for his service, not only to his own community in Morgan County, but to the State of Ohio in general, as Morgan County's participation in the ESINet Test Pilot has been instrumental in moving Ohio towards NG9-1-1.

Upon conclusion of his update, Jackson asked if there was any new business from the committee members. Hearing none, Jackson then turned the discussion toward a possible date for the next Steering Committee teleconference meeting. After a brief discussion, the next meeting was tentatively set for April 5, 2017 at 1:00 PM.

With nothing further to discuss, Mr. Jackson asked for a motion to adjourn. Jason Loree made a motion to adjourn, which was seconded by Matt Hiscock. All were in favor and the meeting was adjourned just before 1:30 PM.