

**Statewide Emergency Services Internet Protocol Network
Steering Committee
December 19, 2017**

The December 19, 2017 ESINet Steering Committee teleconference meeting was held at 11:00 AM. Melissa Wulliger called the roll.

Members present or via telephone:

Senator Frank Hoagland, Ohio Senate

Representative Rick Carfagna, Ohio House of Representatives

Matthew Hiscock, Ohio Municipal League

Commissioner Ed Humphrey, County Commissioners Association of Ohio

John Leutz, County Commissioners Association of Ohio

Jason Loree, Ohio Township Association

Tom Robbins, Ohio Municipal League

A quorum was present

Other Attendees:

Hilary Damaser, Assistant Ohio Attorney General

Rob Jackson, Ohio 9-1-1 Administrator

Staff for Senator O'Brien

Staff for Representative Patmon

Mr. Jackson welcomed everyone and proceeded with the first agenda item, which was to approve the meeting minutes from November 17, 2017. Mr. Jackson asked if any of the members present had any revisions or comments regarding the minutes. There were no changes, so Mr. Jackson requested a motion. *A motion was made by Mr. Robbins to accept the minutes and was then seconded by Commissioner Humphrey. There were no discussions and a roll call vote was taken:*

Senator Hoagland – Yes

Representative Carfagna – Yes

Commissioner Humphrey – Yes

Mr. Hiscock – Yes

Mr. Leutz – Yes

Mr. Loree - Yes

Mr. Robbins-Yes

All committee members voted to approve the minutes.

Next, Mr. Jackson asked for subcommittee updates. Jeff Smith, chair of the Technical Standards Sub Committee, and Jay Somerville, chair of the PSAP Operations Subcommittee were not on the line since there were no updates to report. They have not met since the last ESINet meeting.

Mr. Jackson continued with the RFP update. The only statement he can make at this time is that all the vendors have been notified of their status, and the Ohio 9-1-1 Program Office is holding initial conversations with the highest ranked vendor. Nothing else may be mentioned because we are still in the RFP/Procurement process.

Mr. Jackson presented the Ohio 9-1-1 Administrator update by sharing that our office has met with the County 9-1-1 Coordinator Focus Group on a couple of issues. The first item being that they assisted our Support and Compliance Coordinator, Sharon McMurray, to shape the support and compliance program. With the 5/12/2018 date requiring all wireless PSAPs to be in compliance with the PSAP Operations Rules certified May 12, 2016, the finalization of the program is important.

The implementation of the program is planned to have two phases:

Phase #1 – 5/12/2018 – 12/31/2018: Implementation Phase will include support and compliance visits and mail-in packets. The Ohio 9-1-1 Program Office will determine if the county is in compliance or out of compliance, subsequently offering clarifications and assistance to counties that are out of compliance to get them on the right track. There would be no progression beyond this effort in the process and no funding restrictions would be applied.

Phase #2 – 1/1/2019 Forward: Annual cycle of visit or mail-in would take place and follow the rules through the process, up to and including potential loss of funding for those counties where PSAPs were found out of compliance.

Mr. Jackson explained this would give the counties and the Ohio 9-1-1 Program Office all of 2018, during the compressed time period, to make contacts with all counties (through mail-in or visits) a chance to ensure clarifications and issues were addressed with this new program before any negative funding impact was implemented.

Senator Hoagland mentioned that he would be interested to see an administrative training phase in the program to include personal qualifications standards type training. He stressed he wanted the program to be set-up for success.

Adding to that topic, Mr. Jackson updated the committee that our office has actually been in the process of scheduling visits at five different locations around the state to provide a two hour training introduction and educational piece on the program. The scheduled areas are Eastern Ohio, Summit County, Northern, Northwest, Southeast and Central Ohio. Mr. Jackson indicated this process would be formalized into a phase in the program to ensure Senator Hoagland's concern was documented, but that it appeared this was already provided for in the plan. The draft plan will be forwarded to the committee members for comment prior to implementation.

Mr. Jackson also shared the County 9-1-1 Coordinator Focus Group also assisted in determining the required continuing education subjects. The plan will be to produce a training video and accompanying PowerPoint available for all counties to use at no cost.

As an update, regarding the Government Assistance Fund (GAF), which has a variety of levels of when the taxes come in and when they are disbursed, the Dept. of Taxation has had a difficult time predicting how that will work based upon how it was set up in 2013. There has been a gap filler from previous levels of funding and it is expiring, so Mr. Jackson asked that taxation attend the next in-person ESINet meeting and present an update. In addition, they are reviewing the ORC proposal and will address any concerns at the next ESINet meeting as well.

Mr. Jackson requested feedback regarding the ORC proposal. Our goal is to have a version that will be proposed to the legislators.

The highlighted areas of concern include the Universal Device Funding level and the County 9-1-1 Planning Committee member make-up. More discussions will take place at the next ESINet in-person meeting in January 2018.

Lastly, Mr. Jackson asked if any committee members had new business to discuss:

Senator Hoagland – No

Representative Carfagna – No

Commissioner Humphrey – No

Mr. Hiscock – No

Mr. Leutz – No

Mr. Loree - No

Mr. Robbins- No

Mr. Jackson consulted the calendars of the Steering Committee members for a date to have the in-person meeting in January. It appeared that January 25 at 11:00AM worked for most of the committee. Mr. Jackson then requested a motion to adjourn the meeting. *Mr. Robbins made a motion to adjourn, which was seconded by Commissioner Humphrey. All were in favor and the meeting was adjourned at 11:30AM.*