

**Statewide Emergency Services Internet Protocol Network
Steering Committee Meeting Minutes
January 19, 2017**

The January 19, 2017 meeting of the ESINet Steering Committee was held via teleconference at 11:00 AM. Melissa Wulliger called the role.

Members present or via telephone:

Mr. Tony Burkley

Matthew Hiscock, Ohio Municipal League

Commissioner Ed Humphrey, County Commissioners Assoc. of Ohio

John Leutz, County Commissioners Association of Ohio

Jason Loree, Ohio Township Association

Thomas Robbins, Ohio Municipal League

A quorum was present

Other Attendees:

Rob Jackson, Ohio 9-1-1 Administrator

Daniel Myers, DAS OIT-Business State Procurement

Mr. Jackson decided to update the agenda, because Dan Myers had to leave. Mr. Myers shared with the Committee that the Request for Proposal (RFP) by stating that it is underway. DAS legal has already reviewed it, and the release date will be February 10, 2017.

Mr. Jackson shared the ESINet Steering Committee has not had a quorum present at the meetings since September, 2016. October, November and December have all been informational sessions. Mr. Jackson asked for review of the minutes from September for approval and review of the informational sessions for accuracy. Mr. Jackson asked for a motion to approve the September, 2016 minutes. *A motion was made by Mr. Robbins to accept the minutes and seconded by Mr. Leutz. A roll call vote was taken:*

Mr. Burkley – Yes

Commissioner Humphrey - Yes

Mr. Matthew Hiscock – Yes

Mr. Thomas Robbins – Yes

Mr. John Leutz – Yes

Mr. Jason Loree – Yes

All committee members voted to approve the minutes.

Mr. Jackson continued by sharing a brief update on the activities of each of the two sub-committees. The Technical Standards Sub-Committee and the PSAP Operations Sub-Committee are continuing to work on the ORC Chapter 128 review in order to provide a recommendation by summer.

Mr. Jackson proceeded with the 9-1-1 Administrator update. He is currently preparing his annual report which recaps tasks that were completed for the year 2016. He is also preparing for the

annual surveys from the FCC and the National 911 Program Office that comes out this time of year. Last year, the Ohio 9-1-1 Program Office was successful in sending the two out at the same time so we will do it again this year. This allows counties to respond more efficiently.

Mr. Jackson continued updating that almost every county has been visited. He also updated that he has done two ride-alongs with first responders, which offered great feedback and discussions regarding 9-1-1.

Mr. Jackson updated the Committee regarding the taxation and balance sheet that was noted last month to have a significant decrease in that fund. Upon inquires made to the Department of Taxations, it was confirmed that there were no decreases in the funds. All is as usual, so this is a non-issue.

A question was raised whether or not the 9-1-1 Program Office has received a DAS budget request for the universal access fees. Mr. Jackson shared that there has been no request to date, partly because of the delay in the release of the RFP.

Mr. Jackson then asked if any of the committee members had any new business.

Representative Burkley – No
Commissioner Humphrey - No
Mr. Matthew Hiscock – No
Mr. Thomas Robbins – No
Mr. John Leutz – No
Mr. Jason Loree – No
No new business was offered.

Finally, Mr. Jackson reminded all that legislators whose terms have ended, according to ORC 128.02, their seat remains active on the committee until they are formally replaced by the legislature. With that being said, Mr. Burkley and Mr. Gentile, we truly appreciate your continued support.

Mr. Jackson discussed potential dates for the next in-person February meeting. A tentative date of February 28, 2017 beginning 1:00 PM to 3:00 PM has been set. The meeting will most likely be held at Emergency Management Agency at Dublin Granville Road in conjunction with the RFP vendor pre-bid meeting at 10:00 AM.

Mr. Jackson then requested a motion to adjourn the meeting. *Mr. Loree made a motion to adjourn, which was seconded by Mr. Robbins. All were in favor and the meeting was adjourned.*

As there was no further discussion to be had, at 11:18 AM, the meeting ended.