

**Statewide Emergency Services Internet Protocol Network
Steering Committee Meeting Minutes
July 21, 2016**

The meeting of the ESINet Steering Committee was held on July 21, 2016 at 11:00 AM. The meeting was called to order by Mr. Rob Jackson and Melissa Wulliger called roll.

Members Present or via Telephone:

Representative Tony Burkley
Matthew Hiscock, Ohio Municipal League
Commissioner Ed Humphrey, County Commissioners Assoc. of Ohio
John Leutz, County Commissioners Association of Ohio
Thomas Robbins, Ohio Municipal League
Jason Loree, Ohio Township Association (joined after meeting started)
A quorum was present

Other Attendees:

Rob Jackson, Ohio 9-1-1 Administrator
George Buzash, Attorney - Dept. of Administrative Services

Mr. Jackson's first order of business for the quorum was reviewing the ESINet Steering Committee June 30, 2016 meeting minutes. Mr. Jackson asked for any additions or edits. Hearing no request for changes, he then asked for a motion to approve the meeting minutes. *A motion was made by Mr. Robbins to accept the minutes and Mr. Leutz seconded the motion. None opposed and the motion to accept the minutes was approved:*

Representative Burkley - Yes
Commissioner Humphrey - Yes
Mr. Matthew Hiscock - Yes
Mr. Thomas Robbins - Yes
Mr. John Leutz - Yes

All were in favor of accepting the minutes none opposed and the minutes were approved.

Mr. Jackson moved forward by asking for an update from the Technical Standards Sub-Committee Chair, Jeff Smith.

Sub-Committee Updates:

Mr. Smith reported that the Technical Standards Sub-Committee has not met since the last ESINet meeting. However, he did touch base on a few important items. In August, there will be a joint meeting for the Technical Standards Sub-Committee and the PSAP Operations Sub-Committee. The information gathered at the meeting will be given to Kimball to assist them in developing the RFP. A couple of seminars have been announced. One is noted on 9-1-1.gov which talks about deployment activities and GEOcom which is a vendor looking to develop a series of information on GIS data requirements. They have a series webinars that are great for making sure the data is ready for the NG 9-1-1 deployment.

Mr. Jackson added that the combined PSAP Ops and Technical Sub-Committees meeting will happen to address issues, concerns and request for input. There will probably be a review or analysis committee. Mr. Buzash updated the process when moving forward. He also stated that the goal is to

maintain impartiality during this process. Members of the committee who are associated with applying vendors will not serve on the evaluation committee. There will be great effort made to avoid any conflicts of interest. Once the procurement process has started, scrutiny of relationships will be examined in order to ensure the integrity of the process.

Mr. Loree joined the meeting.

Mr. Jackson asked if Jay Somerville, Co-Chair of the PSAP Operations Sub-Committee, had any new information to share. Mr. Somerville shared that they have not met since the last committee meeting. However, one topic of conversation that comes up when fielding telephone calls regarding the PSAP operations standards is the question which addresses providing emergency medical dispatching. There is some confusion regarding vendors and meeting the mandate for pre-arrival instructions. These standards are spelled out in the rule, and Mr. Somerville welcomes questions regarding interpretation of those guidelines and compliance factors.

Mr. Somerville also shared the Ohio Fire Chiefs Association had a short term appointment for the committee, Chief Michael Grossman. Chief Grossman decided to retire and moved out of state. So the Ohio Fire Chiefs Association nominated Chief Brad Shull. Chief Shull is the fire chief at Jefferson Township in Franklin County and is from Fairfield County. He has extensive involvement in the Metropolitan Emergency Communications Center on the eastside, which is a multiple fire department dispatch center. Mr. Jackson asked for comments, and there were none. *A motion was made by Mr. Leutz to accept Chief Shull on the sub-committee and Mr. Robbins seconded the motion. Ms. Wulliger called for votes:*

Representative Burkley - Yes

Commissioner Humphrey - Yes

Mr. Matthew Hiscock – Yes

Mr. Thomas Robbins – Yes

Mr. John Leutz – Yes

Mr. Jason Loree - Yes

All were in favor of accepting Chief Shull, none opposed and he was approved as the new committee member.

Mr. Jackson shared that the RFP process has already been discussed. He then asked the Consultants for an update. Ms. Barbara Voss was on the telephone and shared that Kimball is in the process of finalizing the Economic Impact and Funding analysis. They will be present at our next in-person meeting near the end of August to present those results to the Steering Committee.

9-1-1 Administrator Update:

Mr. Jackson gave an update on ongoing issues:

- Mr. Jackson met with the PUCO on what they call the Certified Emergency Service Provider, which is an entity they defined under the older 9-1-1 system. We discussed our vision of the new NG 9-1-1 system. They see no issue with our vision at this time. Will follow up soon. There may be a carrier who may submit a request to the PUCO for a formal opinion.
- The 9-1-1 Program Office will have a booth at the Ohio State Fair in conjunction with the Amber Alert Advisory Committee in order to start the education process regarding NG 9-1-1 and the future of NG 9-1-1.

- The Ohio 9-1-1 Symposium is scheduled for September 14, 2016 at the Ohio State Highway Patrol Academy in the auditorium. We have already sent out a lot of information regarding the event and already have several signed up. Look for more information to come. Please sign up to attend. Our keynote speaker is Dom Tiberi from Chanel 10 News.
- The ESINet Test Pilot Program is going well and is expanding. Thus far, we have a variety of vendors who will be interacting with several counties over the next year. We will have more updates down the pike.

New Business:

Mr. Jackson asked for new business from each Steering Committee member:

Representative Burkley - No

Commissioner Humphrey - No

Mr. Matthew Hiscock – No

Mr. Thomas Robbins – No

Mr. John Leutz – No

Mr. Jason Loree – No

No new business was offered.

After the committee members consulted their calendars, Mr. Jackson stated the next Steering Committee meeting will be an in-person meeting held on August 30, 2016 at 11:30 AM in the same location of this meeting, which is the Ohio Emergency Management Agency, 2855 W. Dublin-Granville Road, Columbus, Ohio Room 204. The Sub-Committees will hold a combined meeting the same date at 10:00 AM.

A motion to adjourn was requested then made by Mr. Robbins and seconded by Mr. Leutz at approximately 11:26 AM. All were in favor and none were opposed. The meeting was adjourned.