

**Statewide Emergency Services Internet Protocol Network
Steering Committee Teleconference Meeting Minutes
June 30, 2016**

The teleconference meeting of the ESINet Steering Committee was held on June 30, 2016 at 11:00AM. The meeting was called to order by Mr. Rob Jackson and Melissa Wulliger called roll.

Members Present or via Telephone:

Commissioner Ed Humphrey, County Commissioners Assoc. of Ohio
John Leutz, County Commissioners Association of Ohio
Jason Loree, Ohio Township Association
Matthew Hiscock, Ohio Municipal League
Thomas Robbins, Ohio Municipal League
A quorum was present

Other Attendees:

Rob Jackson, Ohio 9-1-1 Administrator
Jeff Smith, OGRIP
Nick Levin, Ohio 9-1-1 Program Office

Mr. Jackson's first order of business for the quorum was reviewing the ESINet Steering Committee May 19, 2016 teleconference meeting minutes. Mr. Jackson asked for any additions or edits. There was one name change noted. He then asked for a motion to approve the meeting minutes. *A motion was made by Mr. Leutz to accept the minutes and Commissioner Humphrey seconded the motion. Ms. Wulliger called roll for a vote to accept the minutes:*

Commissioner Humphrey - Yes

Mr. Matthew Hiscock – Yes

Mr. Jason Loree – Yes

Mr. Thomas Robbins – Yes

Mr. John Leutz - Yes

All were in favor of accepting the minutes with the minor change, none opposed and the minutes were approved.

Mr. Jackson moved forward by providing an update regarding the CDI/Kimball Next Generation 9-1-1 consultants kick off meetings which took place on Tuesday, June 21st.

- The first meeting of that day began with Mr. Smith and Mr. Jackson regarding Ohio's vision and Ohio's current 9-1-1 system. This meeting was an informal internal discussion.
- The second meeting was with DAS Office of Information Technology procurement section, which is the state government arm officially putting out the RFPs and receiving them.
- The combined meeting of the Technical Standards and PSAP Operations Sub-Committee took place at 1:00 PM and CDI/Kimball provided a PowerPoint presentation. Kimball's presentation, the draft Combined Sub-Committee meeting minutes and the draft June ESINet Steering Committee minutes will be distributed in a week.
- Finally, the CDI/Kimball team and Ohio 9-1-1 Program Office met with Stu Davis, State CIO, and subsequently held a wrap-up session to determine the path forward.

Sub-Committee Updates:

Mr. Jackson asked Jeff Smith, Chair of Technical Standards Sub-Committee, if he had anything to add. He shared nothing at this time. Mr. Jackson added that Skip Dalton asked a question about certified 9-1-1 providers in the State of Ohio. Rob contacted the PUCO and an informational discussion will take place. Mr. Jackson will have an update on the answer to that question before the next meeting.

Mr. Jackson asked if Jay Somerville, Co-Chair of the PSAP Operations Sub-Committee, was on the line and he answered. Mr. Jackson shared that a name will be presented to fill the County Commissioner Association of Ohio seat left open after Mr. Carver, Licking County, changed jobs. Mr. Leutz shared that after he, Commissioner Humphrey and Mr. Somerville went through names that were presented to them from members, they decided to recommend Mr. Jeff Busch, Miami County Communications Center Director from Troy, Ohio. Mr. Jackson asked for a motion to approve Mr. Busch. *Mr. Leutz made the motion to accept Mr. Busch for the open seat on the PSAP Standards Operations Committee and Commissioner Humphrey seconded it. Ms. Wulliger called roll for a vote to accept:*

Commissioner Humphrey - Yes

Mr. Matthew Hiscock – Yes

Mr. Jason Loree – Yes

Mr. Thomas Robbins – Yes

Mr. John Leutz - Yes

All were in favor of accepting the recommended appointee, none opposed and the motion was approved.

Mr. Somerville ended sub-committee updates with an announcement that there is another open seat on the PSAP Operations Sub-Committee due to Mr. Mike Grossman, Assistant Chief for Mifflin Township Fire Department in Franklin County, who was on the Sub-Committee for a short period of time, has decided to retire and move to another state. Mr. Somerville has reached out to the Ohio Association of Fire Chiefs for recommendations and will have an update for the Steering Committee at the next meeting.

9-1-1 Administrator Update:

Mr. Jackson gave an update on ongoing issues:

- Mr. Jackson met with personnel from the Central Ohio Sexual Assault Hotline who are transitioning into statewide operations and wanted to meeting regarding 9-1-1 transfers. Discussed with the Sub-Committees and offered expertise.
- Coordinated a meeting with the Franklin County 9-1-1 Coordinator, Columbus Police and the Ohio State Highway Patrol. The OSHP is moving out of the 9-1-1 operations in Franklin County. They only answered total 59 calls last year, the majority of which were misdials. They are working with the City of Columbus and Franklin County 9-1-1 to reroute the calls to appropriate PSAPs.
- Mr. Jackson attended a meeting on June 1st at the Ohio Telecommunications Association Conference where he gave a presentation and an update on the ESINet and NG 9-1-1 activity at the annual conference. The presentation was well received and followed-up with contacts between their association and our agency.
- The National 9-1-1 Office and FCC surveys that are done by Ohio annually have been submitted. First year, we received responses to the surveys from about 40 some counties. This year we

received responses from 80 out of the 88 counties. That participation number is great. Thank you to the county coordinators for your effort and cooperation.

- Mr. Jackson attended the annual National Association of State 9-1-1 Administrators' (NASNA) meeting. There were quite a few presentations from the FCC, FirstNet, National 9-1-1 Office and others. Keeping an eye on trends with other states, Ohio is about above the middle as far as our plan. A couple states have areas with no 9-1-1 service at all.
- The National NENA Conference immediately followed NASNA and there were a lot of presentations regarding Text to 9-1-1 and Cyber Security. Mr. Jackson received a great deal of information to share at the 9-1-1 Symposium.
- Mr. Jackson attended the SIEC meeting where the National FirstNet CEO was present to speak about the project. It was discussed how a connection will be made with NG 9-1-1. Both programs will be meeting at the PSAPs and both groups are working together.
- There was a kick off meeting with Carrol County and OARnet, which is set up to be the next ESINet Test Pilot County. The 9-1-1 Program Office is in the process of determining a date for the Van Wert County meeting, which is next in line to join the ESINet Test Pilot.
- Mr. Jackson attended the Ohio Broadband FirstNet meeting in Beavercreek and saw demonstrations on how 9-1-1 Centers and FirstNet operate in real scenarios. This offered great information for us.
- The NENA Critical Issue Forms and Standards and Best Practices conference is coming to Columbus October 9 -13. Mr. Jackson is meeting to discuss the Ohio 9-1-1 Program Office possible involvement in the conference.
- The Ohio State Fair booth will open July 27 working in conjunction with Amber Alert. We will have handouts and are located in the Bricker Building in the back. Anyone can stop by to check out our booth.
- The interns are making great progress on their Education Outreach Program presentation which will be distributed at the 9-1-1 Symposium in September. They have done a nice job.
- Columbiana County and the carrier issue have arrived at a temporary solution so that everyone can move forward for now. More information to come.
- September 14, 2016, the Ohio 9-1-1 Symposium will be held in the State Highway Patrol Academy auditorium. Agenda has a keynote speaker, Text to 9-11 Panel and FirstNet representative all presenting. Please save the date of September 14 beginning 9:00 going to 4:00. Vendors and anyone who is associated with 9-1-1 are all welcome to attend.

New Business:

Mr. Jackson asked for new business from each Steering Committee member:

Commissioner Humphrey - No

Mr. Matthew Hiscock – No

Mr. Jason Loree – No

Mr. Thomas Robbins – No

Mr. John Leutz - No

No new business was offered.

After the committee members consulted their calendars, Mr. Jackson stated the next Steering Committee meeting will be an in-person meeting held on July 21, 2016 at 11:00 AM. The location is to be determined.

A motion to adjourn was requested made by Mr. Robbins and seconded by Mr. Loree at approximately 11:25 AM. All were in favor and none were opposed. The meeting was adjourned.