

**Statewide Emergency Services Internet Protocol Network
Steering Committee Meeting Minutes
May 19, 2016**

The teleconference meeting of the ESINet Steering Committee was held on May 19, 2016 at 11:00 AM. The meeting was called to order by Mr. Rob Jackson and Melissa Wulliger called roll.

Members Present or via Telephone:

John Leutz, County Commissioners Association of Ohio
Jason Loree, Ohio Township Association
Matthew Hiscock, Ohio Municipal League
Commissioner Ed Humphrey, County Commissioners Assoc. of Ohio
Thomas Robbins, Ohio Municipal League

A quorum was present

Other Attendees:

Rob Jackson, Ohio 9-1-1 Administrator
Emily Gist correction Emilie Regula listening Senator Cliff Hite (*via telephone*)
Nick Levin, Ohio 9-1-1 Program Office

Mr. Jackson introduced two new college interns: Samantha Brown, who is attending Ohio University and Amber Leyrer, who is attending Ohio State University. They both started at the 9-1-1 Program Office on May 16, 2016. As we have discussed over the last couple of months, their focus will be a project that creates an educational outreach program presentation that is to be distributed to public safety agencies and schools throughout Ohio targeting K-4th grade students.

Mr. Jackson's first order of business for the quorum was reviewing the ESINet Steering Committee April 21, 2016 teleconference meeting minutes. Mr. Jackson asked for any additions or edits. Hearing no request for changes, he then asked for a motion to approve the meeting minutes. *A motion was made by Mr. Robbins to accept the minutes and Mr. Loree seconded the motion. Ms. Wulliger called roll for a vote to accept the minutes:*

Commissioner Humphrey - Yes
Mr. Matthew Hiscock – Yes
Mr. Jason Loree – Yes
Mr. Thomas Robbins – Yes
Mr. John Leutz - Yes

All were in favor of accepting the minutes none opposed and the minutes were approved.

Mr. Jackson moved forward by providing an update from the Ohio Department of Taxation. Earlier, he distributed the documents that were highlighted from the presentation at the last meeting and asked for questions. Thus far, Mr. Jackson has not received any comments. If anything changes, please contact him. This is an ongoing process. The funds filling in the gaps for distribution run out in 2018. As we develop the NG 9-1-1 proposal and look where we are going in the future, this may just resolve itself.

Sub-Committee Updates:

Mr. Jackson reported that it was discussed the Technical Standards Sub-Committee would be meeting or presenting at the June 1st Ohio Telecom Association conference. Due to a miscommunication, this will not be scheduled. There will be a new meeting date set to discuss ORC Section 128.32, sharing databases, the costs and jurisdiction and making sure everyone is properly represented in the 9-1-1 and

vendor community. This meeting should be scheduled in early June. Mr. Jackson asked for comments, and there were none.

Mr. Jackson asked if Jay Somerville, Co-Chair of the PSAP Operations Sub-Committee, had any new information to share. Mr. Somerville shared that they are working through APCO, NENA and county coordinators to spread the word about the May 12, 2018 compliance date for the PSAP Operation Standards. It appears the PSAP community is embracing this requirement which will improve the level of service and professionalism. Just to reiterate, the Rules became effective on May 12, 2016. All counties and PSAPs under this rule must be compliant by May 12, 2018. A large majority of the PSAPs are already in compliance. The typos in the Rules have been noted, and the Legislative Commission Service will correct them in due time. Mr. Jackson asked for comments, and there were none.

9-1-1 Administrator Update:

Mr. Jackson gave an update on ongoing issues:

- The 9-1-1 Program Office will have a booth at the Ohio State Fair for the purpose of outreach and public education regarding NG 9-1-1 and what is the future of NG 9-1-1. Mr. Jackson sent a prototype of the informational card, which will be distributed at the Fair, to a few counties to review for input. This will provide information and updates regarding NG 9-1-1.
- The NG 9-1-1 Consultant request did make it through the Controlling Board on May 16, 2016. This request was to add appropriations to fund the hiring of a Consultant. It is expected to have the Consultant on board by June, 2016.
- As indicated, the interns did start work in our office early May. They have already visited the Perry and Morgan County PSAPs. They will also be visiting the Ohio Highway Patrol.
- There is an issue with Columbiana County and a carrier regarding access to the 9-1-1 database. George Buzash, legal counsel at DAS introduced himself and shared that Mr. Jackson, Mr. Jeff Smith and he are working together with AT&T to resolve the issue of AT&T providing database and daily updates at no cost or a reasonable cost. AT&T will provide the data, but for a fee. Plus, the updates that will be provided will be on a weekly basis instead of daily, which is not what is needed. The ORC requires AT&T to provide that data, but does not address the charge. We are at an impasse with AT&T. The next steps are to amend the ORC. Mr. Jackson asked for comments, and there were none.

New Business:

The PSAP Operations Sub Committee is requesting to fill a seat from the County Commissioners Association of Ohio. Mr. Leutz will be meeting with Commissioner Humphrey to discuss this appointment. Meanwhile, Tom Bretthauer, IT Manager at MARCS, has been nominated to serve as the MARCS representative to the Technical Standards Sub Committee. Mr. Jackson asked for further comments, and there were none. He then asked for a motion to accept Tom Bretthauer as the new MARCS representative to the Technical Standards Sub Committee. *A motion was made by Mr. Robbins to accept Mr. Bretthauer and Commissioner Humphrey seconded the motion. Ms. Wulliger called roll for a vote to accept the Mr. Bretthauer:*

Commissioner Humphrey - Yes

Mr. Matthew Hiscock – Yes

Mr. Jason Loree – Yes

Mr. Thomas Robbins – Yes

Mr. John Leutz - Yes

All were in favor of accepting Mr. Bretthauer, none opposed and he was approved as the new member.

Mr. Jackson asked for new business from each Steering Committee member. No new business was offered.

After the committee members consulted their calendars, Mr. Jackson stated the next Steering Committee meeting will be a teleconference meeting held on June 30, 2016 at 11:00 AM.

A motion to adjourn was requested then made by Commissioner Humphrey and seconded by Mr. Loree at approximately 11:21 AM. All were in favor and none were opposed. The meeting was adjourned.