

Statewide Emergency Services Internet Protocol Network

Steering Committee Meeting Minutes

April 21, 2016

The in-person meeting of the ESINet Steering Committee was held on April 21, 2016 at 11:00AM. The roll was called at 11:15 AM and due to an absence of a quorum at the start, this event began as an information session.

Members Present (in-person or via Telephone):

Stuart Davis (Chair - non-voting member)

Jason Loree, Ohio Township Association

Matthew Hiscock, Ohio Municipal League

Commissioner Ed Humphrey, County Commissioners Assoc. of Ohio

Thomas Robbins, Ohio Municipal League

A quorum was not present at this time

Other Attendees:

Rob Jackson, Ohio 9-1-1 Administrator

Paul Russell, Chief Legal Counsel, DAS

Mr. Stu Davis asked that the attendees in the room introduce themselves. Mr. Jackson opened by stating that this portion of today will be an information session, but will likely be called to order later as an official meeting when an additional committee member appears. All issues requiring a vote or official action will be tabled until a quorum is present.

Mr. Jackson then introduced CFO Michael O'Leary from the Ohio Department of Taxation. Mr. O'Leary discussed a trend showing the funds generated by the 25 cent wireless fee and the .05% pre-paid fee were lingering at or below the current disbursement rates set by the PUCO 2013 disbursement rates. The gap in any shortfalls has been absorbed by the funds generated during the previous 35 cent and 28 cent fees that used to be on wireless phones respectively. That gap will be at or near zero by 2018, resulting in a reduction to the disbursements. Mr. O'Leary provided a table and graph to the committee members.

Mr. Hiscock and Mr. Loree asked some clarifying questions. All indicated after review of the information and documents, there may be follow-up questions to consider and determine what path needs to be taken to address the forecasted shortfall.

Sub-Committee Reports:

Mr. Jackson reported that Jeff Smith, Chair of the Technical Standards Sub-Committee, was not present, however a Technical Standards Sub-Committee meeting will be scheduled on June 1st in conjunction

with the Ohio Telecom Association Conference. This meeting will be to discuss ORC Section 128.32 and access to 9-1-1 databases.

Mr. Jackson shared that Jay Somerville, Co-Chair of the PSAP Operations Sub-Committee, was unable to attend the meeting today. He did share that Mr. Somerville, speaking as the PSAP Sub-Committee Co-Chair and an APCO representative, made a presentation to the Ohio Police and Community Relations Collaborative meeting at the Department of Public Safety earlier this week and recapped existing standards for public safety dispatching. He covered the standards and the proposed PSAP Operation Rules.

9-1-1 Administrator Update:

Mr. Jackson gave an update on ongoing issues:

- **State Fair booth** – The AMBER Alert Advisory Committee and the 9-1-1 Program Office are set up to have a booth at the 2016 Ohio State Fair for the purpose of outreach and public education regarding their programs, specifically related to ESINet, the NG9-1-1 system and what is the future of NG 9-1-1.
- **NG 9-1-1 Consultant** - This is an agenda item for the Controlling Board that will be meeting May 16, 2016. The need is for an increase in appropriation for the 9-1-1 Program Office. This is funding that already exists and does not reduce any local funding – the appropriation is needed for permission to expend the funds. The goal is to have a comprehensive report from the consultants, including a recommendation on the vendor (from RFP submissions), system description, cost and options to fund the system. The timeframe is from June, 2016 through June, 2017.
- **College Interns** - There are two college interns that will be starting at the 9-1-1 Program Office on May 16, 2016. Their focus will be a project that creates a 9-1-1 education outreach program presentation that is to be distributed to public safety agencies and schools throughout Ohio.
- **ESINet Test Pilot** - There was a successful workshop with OARNet on March 29, 2016 at the Emergency Operations Center. The purpose of the ESINet Test Pilot is to exercise OARNet in order to prepare for it to serve as the backbone of the selected system. One county has already signed and returned the MOU for participation.
- **FCC and National 9-1-1 Office Annual Survey** - The FCC and National 9-1-1 Office survey has been received. A data request has gone out to county coordinators and it is important all counties respond to be eligible for possible federal grant opportunities in the future.
- **9-1-1 Symposium** - In September, the Ohio 9-1-1 Program Office will hold an Ohio 9-1-1 Symposium which will be a partnership with Ohio APCO and Ohio NENA. They will conduct one of their quarterly meetings during a session of the symposium
- **PSAP Visits** – Visits are going well. We have visited almost half of the counties in Ohio.

- **Mercer County Presentation** – On May 18, 2016, Mr. Jackson will be in Mercer County and give an update regarding NG 9-1-1 and ESINet activity.

- **National Public Safety Telecommunications Week** - Mr. Hiscock, Mr. Loree and Mr. Davis wanted to share on behalf of the ESINet Steering Committee a thank you to the 9-1-1 Center Telecommunicators for all of their hard work. It is noticed and appreciated.

Mr. Jackson asked for additional comments, and there were none.

New Business:

No new business was offered from any of the Steering Committee Members.

Mr. Davis added a quick note regarding FirstNet having their Statewide Point of Contact meeting last week with a variety of PowerPoint presentations. FirstNet has their RFP out, and it is due back the end of May. It is important that the State's position, including NG 9-1-1 are all heard through this process. FirstNet offers an objective approach to services. Become engaged because this impacts everyone in this room. The state plan has to make sure they are leveraging assets and if not leveraging assets then why not.

After a short break, a fifth voting ESINet Steering Committee member arrived representing a quorum. Mr. Davis called the meeting to order at 12:05 PM. The ESINet Steering Committee convened in a full meeting status and roll call was taken.

Mr. Stu Davis – Yes

Commissioner Humphrey - Yes

Mr. Matthew Hiscock – Yes

Mr. Jason Loree – Yes

Mr. Thomas Robbins – Yes

Senator Cliff Hite – Yes

A quorum was now present and this is now an official meeting.

Mr. Jackson's first order of business for the quorum was reviewing the ESINet Steering Committee March 16, 2016 teleconference meeting minutes. He then asked for a motion to approve the meeting minutes. *A motion was made by Senator Hite and Mr. Loree seconded the motion. All were in favor of accepting the minutes and none opposed. The minutes were approved.*

PSAP Operation Rules: Mr. Jackson updated the Committee on the rules that were approved in the January, 2016 meeting. They have been returned by JCARR as approved. If adopted by the ESINet

Steering Committee, the Rules will be filed by the DAS JCARR Coordinator and a date (in May) will be determined when the rules become active. That will start the two-year clock for all of the agencies in Ohio that are subject to the Rules to become compliant. Senator Hite mentioned that Greta Johnson from the House is interested in legislation covering hotels, etc. with dialing intricacies. This has to do with Carrie's Law which eliminates dialing extra numbers when dialing 9-1-1. He believes this could be attached to a bill soon. Mr. Jackson asked for a motion to adopt the Rules. *A motion was made by Mr. Humphrey and Mr. Loree seconded the motion to adopt the rules passed by the committee at the January meeting and subsequently passed by JCARR:*

Commissioner Humphrey - Yes

Mr. Matthew Hiscock – Yes

Mr. Jason Loree – Yes

Mr. Thomas Robbins – Yes

Senator Cliff Hite - Yes

None opposed and the PSAP Operations Rules were adopted.

After the committee members consulted their calendars, Mr. Jackson stated the next Steering Committee meeting will be a teleconference meeting on May 19, 2016 at 11:00AM.

A motion to adjourn was requested and made by Mr. Hiscock and seconded by Mr. Loree at approximately 12:15 PM. All were in favor and none were opposed. The meeting was adjourned.