

**Statewide Emergency Services Internet Protocol Network
Steering Committee Teleconference Meeting Minutes**

March 24, 2016

The March 24, 2016 meeting of the ESINet Steering Committee was conducted via teleconference at 11:00 AM. Mr. Jackson began by asking Nick Levin to call the role of committee members present.

Members Present Via Telephone

Senator Lou Gentile

Mr. Matthew Hiscock, Ohio Municipal League

Mr. John Leutz, County Commissioners Association of Ohio

Mr. Jason Loree, Ohio Township Association

Mr. Thomas Robbins, Ohio Municipal League

Review and Approval of the February 25, 2016, Meeting Minutes

The first order of business on the agenda was the review and approval of the meeting minutes from the February 25, 2016, teleconference meeting. As per comments received by the 9-1-1 Program Office, a correction was made to the minutes as to the number of the Attorney General's opinion referenced on page two. John Leutz made a motion, which was seconded by Tom Robbins, to accept the minutes with the proposed change. The motion carried with none opposing and the minutes were adopted.

9-1-1 Administrator Update

As there were no reports from either the Technical Standards Sub-committee or the PSAP Operations Sub-committee, the next item on the agenda was the 9-1-1 Administrator Update. Mr. Jackson reminded the committee of the JCARR public hearing on March 28, 2016, regarding the PSAP Operations Rules. Also, Mr. Jackson reminded the committee of the March 29, 2016, ESINet Test Pilot Workshop conducted by OARnet with counties and vendors participating in the expansion of the ESINet Pilot Program. Finally, Mr. Jackson informed the committee that his plan to potentially have a booth at the Ohio State Fair for the purpose of outreach and public education regarding 9-1-1, would have to be reviewed, as it was learned that the 9-1-1 Program Office did not technically have statutory authority to conduct outreach or public education. Mr. Jackson said that he would provide more information on this issue as it became available.

New Business

The next item on the agenda was the issue of a potential new member on the PSAP Operations Sub-committee. Mr. Leutz indicated to the group that there was nothing new to report at this time, but that several names of parties had been submitted.

Mr. Jackson then gave the committee an update on the process of securing a consultant to work on the development of an RFP for Ohio's NG 9-1-1 system. Of the four companies initially interested consulting on this project, three submitted proposals. One of the three proposals was taken out of the running because it was significantly more expensive than the other two, and the company making it was not on state term schedule. The two remaining finalists were brought in to conduct meetings to further investigate their ability to provide quality consulting services. Following these meetings, the two firms were given until April 1, 2016, to provide the 9-1-1 Program Office with additional written clarification statements about things discussed in the respective meetings. The aim of the 9-1-1 Program Office is to have a consultant on board and working on the RFP by June 1, 2016.

April In-Person Meeting

The next order of business was to discuss the upcoming, in-person meeting of the steering committee in April. Mr. Jackson reminded committee members that the Department of Taxation would be attending that meeting to present to the steering committee on the situation of wireless 9-1-1 funding as it relates to charges and future disbursements.

After discussion, the next ESINet Steering Committee meeting was tentatively set for April 21, 2016, at 11 AM, with the location to be determined.

When Mr. Jackson asked if any committee members had any new business, the only response was Mr. Loree's comment that he appreciated the great job everyone was doing.

At that time, Mr. Jackson asked for a motion for adjournment, which was made by Mr. Robbins and seconded by Mr. Leutz. The motion carried and the meeting was adjourned.