

**Statewide Emergency Services Internet Protocol Network
Steering Committee Teleconference Meeting Minutes
February 25, 2016**

The teleconference meeting of the ESINet Steering Committee was held on February 28, 2016 at 11:00AM. The meeting was called to order by Mr. Rob Jackson and Melissa Wulliger called roll.

Members Present via Telephone:

Representative Tony Burkley
Matthew Hiscock, Ohio Municipal League
Commissioner Ed Humphrey, County Commissioners Assoc. of Ohio
John Leutz, County Commissioners Association of Ohio
Jason Loree, Ohio Township Association
Thomas Robbins, Ohio Municipal League
A quorum was present on the telephone

Other Attendees:

Stuart Davis DAS-CIO
Rob Jackson, Ohio 9-1-1 Administrator
Hilary Damaser, Ohio Attorney General's Office (*via telephone*)

Mr. Jackson opened the teleconference meeting by welcoming back Commissioner Humphrey, who has been on leave due to an accident. Everyone was very glad the Commissioner was back, and he shared that he is very glad to be back.

Mr. Jackson continued with the first order of business and asked for a motion to approve the ESINet teleconference meeting minutes of January 25, 2016. *A motion was made by Mr. Robbins and Mr. Loree seconded the motion. Commissioner Humphrey abstained from voting, because he was unable to attend that meeting. A roll call vote was taken to approve the minutes:*

Representative Burkley – Yes
Commissioner Humphrey - Abstained
Mr. Matthew Hiscock – Yes
Mr. John Leutz – Yes
Mr. Jason Loree – Yes
Mr. Thomas Robbins – Yes
None opposed and the minutes were approved.

Sub-Committee Reports:

Mr. Jackson reported that Jeff Smith, Chair of the Technical Standards Sub-Committee was not present, and there was nothing to update at this time.

Mr. Jackson asked Jay Somerville, Co-Chair of the PSAP Operations Sub-Committee, to update that the Sub-Committee did not meet this month, because the rules passed and are in the process of being approved through JCARR. The only topic necessary for discussion is the Ohio Fire Chief's Association would like to make a change in their representative that is assigned to this Sub-Committee. The recommended representative is Assistant Fire Chief Michael Grossman from Mifflin Township. Mr. Somerville feels that Assistant Fire Chief Grossman would be a great representative for OFCA on

the Sub-Committee. This vote request for approval for his appointment will be addressed later in the meeting under New Business.

9-1-1 Administrator Update:

Mr. Jackson gave an update on ongoing issues:

- NG 9-1-1 Consultant: We have received quotes on the state-term schedule and a couple other consultants off the state-term schedule. We will review and come back to the Steering Committee with a recommendation on bringing in a NG 9-1-1 consultant to help us with the RFP process. The target date is May, 2016.
- Rules: Mr. Jackson updated the Committee on the rules that were approved in an earlier meeting. They are now with JCARR. A required public hearing is scheduled for 10:00 AM, March 28, 2016, held in the lobby hearing room on the ground floor of the Rhodes State Office Tower. A news release has gone out. Anyone can attend.
- Attorney General issued an opinion based on a request from Summit County in reference to using money for a central call routing system and the definition of a virtual PSAP (posted on their website <http://www.ohioattorneygeneral.gov/> under **Opinion 2016-005**) it said that a county can use state funds to pay for a central system that connects all the PSAPs. It neither changes the amount nor number of PSAPs they can adjust for as defined in the Ohio Revised Code 128.571 and does not define a virtual PSAP, because it does not exist in the ORC.
- Mr. Loree asked a few questions to make sure his county is compliant. Mr. Jackson reiterated what Ms. Damaser said. The opinion states you can use state money coming to the county and that county can use it to: A) Pay for a central server that routes calls and that is not counted as a PSAP and B) The allowable PSAPs to fund. So if a server is routing wireless calls to a funded and non-funded PSAPs, they can use it as the county 9-1-1 system, money for that server, computer and system and then additionally for PSAPs.
- The 9-1-1 Program Office is going to have a booth at the Ohio State Fair. We believe that it is a good outreach opportunity to talk to Ohio citizens about the future of 9-1-1 and the new components of the 9-1-1 system that are coming.
- In September, the Ohio 9-1-1 Program Office will hold an Ohio 9-1-1 symposium which will be partnered with APCO and NENA. They will conduct one of their quarter meetings during a session. We are working on securing a keynote speaker. More information to come.
- An Ohio 9-1-1 Program Office Strategic Plan was distributed at the last meeting. We would like to post it to the website providing everyone has read it, and there are no further comments. Mr. Jackson asked for comments and there were none.
- A rumor needs to be addressed. Someone is representing themselves as the only certified Ohio NG 9-1-1 approved vendor. There is no certified vendor. We are still vendor neutral and no approved NG 9-1-1 member. We have an agreement with one county and their vendor has equipment in the state computer center to work on the ESINet's test pilot. We will continue to be vendor neutral until we go through the RFP process and a contract is signed. At that time, we will have an approved, certified NG 9-1-1 approved vendor, and until that point, we will not have a certified NG

9-1-1 vendor. If anyone hears of this inaccurate statement, please notify Rob Jackson so that he can clarify to the person who is sharing incorrect information.

New Business:

First off, Mr. Jackson shared that there are two vacancies on the PSAP Operations Sub-Committee. The first vacancy is from the County Commissioner Association. That position was filled by Kevin Carver, Licking County. Mr. Jackson asked for Mr. Leutz to confer with the Sub-Committee chair and others in order to identify a proposed candidate before the next Steering Committee meeting. In addition, Mr. Stu Davis is now in the meeting and shares that the Steering Committee needs to keep up the good work. Mr. Jackson continues with the recommended nominee for the PSAP Operations Sub-Committee seat is Assistant Fire Chief Michael Grossman from Mifflin Township. *A motion for approval was made by Mr. Leutz and Mr. Loree seconded the motion. A roll call vote was taken to approve the new member:*

- Representative Burkley – Yes
 - Commissioner Humphrey - Yes
 - Mr. Matthew Hiscock – Yes
 - Mr. John Leutz – Yes
 - Mr. Jason Loree – Yes
 - Mr. Thomas Robbins – Yes
- None opposed and the motion passed.*

Jay Somerville will make contact with Mr. Grossman to share that he is the new member of the PSAP Operations Sub Committee.

The next new business is to discuss ESINet Test Pilot expansion. That plan was distributed widely. There is an OARNet workshop which is the first step to expanding that pilot. This is scheduled for March 29, 2016 at the Emergency Operations Center, at EMA on St. Rt. 161 starting at 1:00-4:30. We are asking all counties to participate, i.e., 9-1-1 Coordinator or representative, IT person, and vendor representative to attend the workshop. All Steering Committee members are welcome to attend.

Mr. Jackson asked the Committee if they had new business to share.

- Representative Burkley – No
- Commissioner Humphrey - No
- Mr. Matthew Hiscock – No
- Mr. John Leutz – No
- Mr. Jason Loree – No
- Mr. Thomas Robbins – No

Mr. Davis added a quick note regarding the importance of keeping communication partnership between 9-1-1, MARCS and FirstNet. FirstNet has their RFP out, and it is due back the end of May. It is important that the State’s position, NG 9-1-1 and 9-1-1 are all heard through that process. Mr. Bill Hinkle, FirstNet, met with Mr. Davis, 9-1-1 Program Office, and MARCs, and Mr. Hinkle will probably speak at our the Ohio 9-1-1 symposium.

After the committee members consulted their calendars, Mr. Jackson stated the next Steering Committee meeting will be a teleconference meeting on March 24, 2016 at 11:00. *A motion to adjourn was requested then made by Mr. Robbins and seconded by Mr. Loree at approximately 11:34 AM. All were in favor and none were opposed. The meeting was adjourned.*