

**Statewide Emergency Services Internet Protocol Network
Steering Committee Informational Session
December 14, 2016**

****There was not a quorum of Steering Committee members present, so the scheduled meeting proceeded as an informational session only and no official business was conducted.**

The informational session of the ESINet Steering Committee was held on November 15, 2016 beginning 11:00 AM. The session was initiated by Mr. Rob Jackson and Nick Levin called roll.

Members Present via Telephone:

Tom Robbins, Ohio Municipal League

Jason Loree, Ohio Township Association

*Ed Humphrey joined momentarily at 11:10 AM to announce that he would rejoin upon the conclusion of a county commissioners' session.

Other Attendees:

Rob Jackson, Ohio 9-1-1 Administrator

R.D. Porter, L.R. Kimball & Associates/CDI

Dan Myers, DAS OIT-Business Office procurement

At the beginning of the meeting, no quorum was present, so the meeting proceeded as an informational session.

Review and approval of the September 30, 2016 meeting minutes and review of the October and November informational session notes were tabled until the January in-person meeting of the ESINet Steering Committee.

The next agenda item was Sub-Committee updates. Jay Somerville, chair of the PSAP Operations Sub-Committee, indicated that the PSAP Operations Sub-Committee met in November to discuss potential modifications to the language in Ohio Revised Code Chapter 128 that could be made if and when the legislature passes legislation associated with the NG 9-1-1 system. He urged everyone listening to submit any comments or suggestions to a member of the PSAP Operations Sub-Committee so they could be documented and addressed at the next sub-committee meeting. Additionally, Mr. Somerville gave a brief update on the activities of the Ohio Collaborative Community-Police Advisory Board. The Collaborative had previously sought the input of the 9-1-1 community on standards for law enforcement dispatching, and has now approved a standard that is complimentary to and supportive of the PSAP Operations Rules.

Mr. Jackson moved onto the agenda item of the Technical Standards Sub-Committee update. Mr. Jackson relayed that there were no specific updates from the sub-committee, but that they would be working on reviewing the Request for Proposal (RFP) for the NG 9-1-1 system as well as comments on the potential modifications to ORC Chapter 128.

The next agenda item of an update on the RFP process. First, R.D. Porter of L.R. Kimball & Associates gave a brief update and some clarification on certain aspects of development of the RFP, specifically noting that “text-to-911” had now been included as a mandatory aspect of the project. Subsequently, Dan Myers of DAS OIT-Business Office procurement gave a brief update on the development and timeline for the release of the RFP. He noted that there would be a mandatory pre-proposal meeting held on January 19, 2017, for all interested vendors.

The next agenda item was the 9-1-1 Administrator Update. Mr. Jackson indicated that the Ohio 9-1-1 Program Office was preparing to submit an annual report on its activities in early 2017, as well as preparing for the annual surveys from the FCC and the National 911 Program Office. Additionally, Mr. Jackson indicated that PSAP visits in counties were progressing, with the Administrator having visited 67 of the 88 counties in the state. Finally, Mr. Jackson reminded the group of the issue of the balance sheet for money collected from state wireless fees and distributed to the counties. He indicated that a representative from the Ohio Department of Taxation would be present at the January in-person meeting to give an update to the committee on the amount of money brought in from wireless fees and the projected trend over the next few years stating the amount brought in will no longer cover the current amount of disbursements.

Finally, Mr. Jackson brought up the issue of a date for the in-person meeting in January. Given that there is a pre-proposal meeting for vendors intending to bid on the RFP to build the NG 9-1-1 system scheduled for January 19, 2017, Mr. Jackson suggested that the ESINet Steering Committee tentatively schedule its meeting for the 19th as well, so that steering committee members could be present at both meetings. Both Mr. Robbins and Mr. Loree were unopposed to the idea and Mr. Jackson indicated that he would send out further communication to the group about specifics for the meeting.

As there was no further discussion to be had, at 11:24 AM, the informational session was ended.