

**Statewide Emergency Services Internet Protocol Network  
Steering Committee Informational Session  
November 15, 2016**

**\*\*There was not a quorum of Steering Committee members present, so the scheduled meeting proceeded as an informational session only and no official business was conducted.**

The informational session of the ESINet Steering Committee was held on November 15, 2016 beginning 11:00 AM. The session was initiated by Mr. Rob Jackson and Melissa Wulliger called roll.

**Members Present via Telephone:**

Matthew Hiscock, Ohio Municipal League  
Commissioner Ed Humphrey, County Commissioners Assoc. of Ohio  
Jason Loree, Ohio Township Association

**Other Attendees:**

Rob Jackson, Ohio 9-1-1 Administrator

A quorum was not present. This session will proceed as an informational session only.

The first agenda item was to review the ESINet Steering Committee meeting minutes from September, 2016. However, since a quorum was not present at this meeting those meeting minutes will not be approved until a later date.

In addition, the following month's ESINet Steering Committee session, which was October, 2016, was an informational session only because a quorum was not established. Approval is not needed for informational sessions.

Mr. Jackson continued by asking for an update on the Technical Standards Sub-Committee. Mr. Jackson stated that the Technical Standards Sub-Committee has a new task which was requested by the PSAP Operations Sub-Committee regarding ORC 128.

Mr. Jackson updated the session participants regarding the PSAP Operations Sub-Committee discussion that was held last week to discuss the task given to them by the ESINet Steering Committee of reviewing ORC 128. They started an initial discussion and asked members to go back and work on the task. January 13, 2017 is the deadline for returning comments and the Technical Standards Sub-Committee was requested to do the same thing. If anyone has suggestions, ideas or comments, please contact a sub-committee member and share all with them. They will then bring that information to the table for discussion among the committee members.

**9-1-1 Administrator Update:**

Mr. Jackson gave an update on ongoing issues:

- RFP Draft Review Update. A summary and a few definitions have been added. Once the final draft RFP is released to the vendors, there will be a session for questions, answers and clarifications.

- Draft RFP is in the final stages of developing into a final RFP with State Procurement. More information to come.
- PSAP visit updates – since March, 2015 the Ohio 9-1-1- Program Office has talked about visiting PSAPs at all 88 counties. Currently, the number of visits is in the mid 60's. It has been very important to answer questions and view their operations. We appreciate the centers who have hosted the 9-1-1 Program Office.
- There are a few ESINet Steering Committee terms expiring. Commissioner Humphrey, Mr. Hiscock and Mr. Loree will be expiring December 31, 2016. The 9-1-1 Program Office received letters from the specific sponsoring organizations stating that they would like these individuals reappointed. We forwarded all information to the boards and commissions for processing.
- Ohio APCO and NENA meetings are very supported and well received. Both organizations are fully engaged in the process of incorporating NG 9-1-1.

**New Business:**

Mr. Jackson asked for new business items from each Steering Committee member:

Mr. Loree - No

Commissioner Humphrey - No

Mr. Matthew Hiscock – No new business, but had a question regarding the sub-committee updates. Were there documents distributed to the members for the review of the ORC 128. Mr. Jackson stated that it was requested to print it off, look through it then add comments which will be forwarded to the Chairs of the Sub-Committees. When the sub-committees reconvene on January 13, 2017 all can be discussed. This is the opportunity to examine what may or may not be of concern regarding funding, formulas, PSAP requirements to technical items. Legislation is required so everything should be addressed.

At the end of the meeting, Mr. Jackson stated the next Steering Committee teleconference meeting will be in December 2016 with the next in-person meeting being in January, 2017. It is important for the Committee to consult their calendars and find a time when all or at least a quorum can attend.

*This was an informational session only, so there was no motion for adjournment. The meeting ended at 11:14 AM.*