

**Statewide Emergency Services Internet Protocol Network
Steering Committee Informational Session
October 20, 2016**

****There was not a quorum of Steering Committee members present, so the scheduled meeting proceeded as an informational session only and no business was conducted.**

The informational session of the ESINet Steering Committee was held on October 20, 2016 beginning 11:00 AM. The session was initiated by Mr. Rob Jackson and Melissa Wulliger called roll.

Members Present or via Telephone:

Stu Davis, CIO/Assistant Director/Steering Committee Chair
Matthew Hiscock, Ohio Municipal League
Commissioner Ed Humphrey, County Commissioners Assoc. of Ohio
Thomas Robbins, Ohio Municipal League

Other Attendees:

Rob Jackson, Ohio 9-1-1 Administrator
Rick Schmahl, MARCS Director

A quorum was not present – Information session.

The first agenda item was reviewing the ESINet Steering Committee meeting minutes from September 30, 2016. There was misspelled word which will be corrected. However, since a quorum was not present, those minutes will not be approved until a later time.

Mr. Jackson asked for an update on the Technical Standards Sub Committee. Mr. Jackson stated that the Technical Sub Committee has not met since the last meeting.

Moving forward, Mr. Jackson asked for an update from Jay Somerville, PSAP Operations Sub Committee Chair. He updated the group by sharing that the PSAP Sub Committee needs to reconvene soon to start the analysis on the legislative changes to ORC-128 to accommodate the plans of NG9-1-1. This meeting will be held Tuesday, November the 8th at 1:00 PM at the Dublin Justice Center. Look for his invite. Once received, Mr. Jackson shares that the Ohio 9-1-1 Program Office will post it to the website. Mr. Jackson asked for questions, and there were none.

9-1-1 Administrator Update:

Mr. Jackson gave an update on ongoing issues:

- RFP Draft Review Panel Update - All panel members and ESINet Steering Committee members have received the draft RFP for review, and Mr. Jackson has received feedback regarding the Draft RFP. The deadline has been extended to the 28th of October. The 9-1-1 Program Office wants to make sure there is ample time to review it correctly. Also subject matter experts have been brought in to make sure it is done right the first time.

- L. R. Kimball, the Consultant, is not here today, because they are waiting for us to return the feedback on the Draft RFP that has been received thus far. After received, they will develop the final RFP with State Procurement.
- The Ohio 9-1-1 Educational Outreach Program called “Op and Rader” is now on the website and available to download. There is a new tab called Coordinator Resources and it is posted there for you to do what you will with the program. This is a support program for all to use in order to educate. Please call us if you have any questions.
- The 9-1-1 Symposium survey form is going out to County Coordinators and the attendees of the symposium to ask what we could do better for next year.
- PSAP visit updates – since March, 2015 talked about visiting all counties - 61 of the 88 counties have been visited. It has been very important to answer questions and view their operations. We appreciate the centers who have hosted the 9-1-1 Program Office.
- Mr. Jackson will be attending the National Association of State 9-1-1 Administrators interim meeting next week in Kansas City. If anyone has anything that needs discussed there, please contact Mr. Jackson.
- The last item to update. There are a few ESINet Steering Committee terms, Commissioner Humphrey, Mr. Hiscock and Mr. Loree, that will be expiring December 31, 2016. The 9-1-1 Program Office will need a letter from the sponsoring organization stating that they would like these individuals reappointed. We have already received Mr. Hiscock’s letter. We will subsequently begin the appointment process when all are received.

New Business:

Mr. Jackson asked for new business items from each Steering Committee member:

Mr. Stu David – No

Commissioner Humphrey - No

Mr. Matthew Hiscock – No

Mr. Thomas Robbins – No

No new business was offered.

After the committee members consulted their calendars, Mr. Jackson stated the next Steering Committee teleconference meeting will be November 15, 2016 at 11:00 AM.

This was an informational session only, so there was no motion for adjournment. The meeting ended at 11:13 AM.