

**Statewide Emergency Services Internet Protocol Network
Steering Committee Teleconference Meeting Minutes
December 10, 2015**

The December meeting of the ESINet Steering Committee was held on December 10, 2015 at 11:00AM via teleconference only. Mr. Jackson opened the meeting with an update regarding Representative Humphrey. He was involved in an automobile accident and will have an extensive recovery time. If we receive any information regarding his progress, we will pass it along.

Moreover, Mr. Jackson introduced the newest member of the ESINet Steering Committee, State Representative Tony Burkley. Representative Burkley expressed his enthusiasm to be a part of the committee and looks forward to serving.

Mr. Rob Jackson moved forward with roll-call and asked Melissa Wulliger to call it.

Members Present Via Telephone:

Representative Bill Patmon

Representative Tony Burkley

John Leutz, County Commissioners Association of Ohio

Thomas Robbins, Ohio Municipal League

A quorum was not present at this time, so this is an informational session only.

**Please note later in the meeting a quorum was established.*

Notable Attendees:

Rob Jackson, Ohio 9-1-1 Administrator and Stuart Davis' (DAS-CIO) Designee

Hilary Damaser, Ohio Attorney General's Office

Paul Russell, Chief Legal Counsel

The first order of business was the approval of the November, 2015 meeting minutes, but at that time a quorum was not present, so the minutes were not approved (until later in the meeting).

Sub-Committee Reports:

Jeff Smith, Chair of the Technical Standards Sub-Committee was not present due to an appointment conflict. Mr. Jackson stated there were no updates from the Technical Standards Sub-Committee or the PSAP Operations Sub-Committee. The next PSAP Operations Sub-Committee meeting will be held January 7, 2016. All committee members will receive an invite to the PSAP Operations Sub-Committee meeting as requested.

9-1-1 Administrator Update:

Mr. Jackson indicated that January 1, 2016 is fast approaching and just to remind the committee that is the deadline date for the ORC 128.571 PSAP consolidation. There are two Ohio Attorney General opinion requests pending. Depending on the AG's office opinion, there may need to be an adjustment in course. Mr. Russell and Ms. Damaser have no updates at this time.

Mr. Jackson shared an update on the PSAP Operations rules. As discussed, the draft rules were submitted to JCARR and an initial review was completed, but indicated that five of the rules needed more explicit criteria. The PSAP Operations Sub-Committee was assigned to discuss this information and set up a meeting to further discuss this information, which is January 7, 2016 at 10:00 AM at the DPS Building.

New Business Update:

Mr. Jackson asked for a discussion on any new business:

Representative Patmon - None

Representative Burkley - None

Mr. Leutz - None

Mr. Robbins asked for the 9-1-1 Program Office or the PSAP Sub-Committee Chair to send out information regarding the PSAP Sub-Committee meetings. Mr. Jackson shared that it will be done.

After the committee members consulted their calendars, Mr. Jackson stated the next meeting will be an in-person meeting on January 14, 2016 at 11:00.

**Jason Loree, Ohio Township Association announced he has just joined the meeting. So as of this time and moving forward, it is an official meeting because a quorum is now present.*

Mr. Jackson asked for any questions. Mr. Robbins asked for an update regarding the Proof of Concept Pilot – Packets. Mr. Jackson stated the packets have been sent out to all county coordinators asking any interested counties submit a proposal to participate in the program by January 20, 2016. Once we have met that deadline, Paul Schopis, Jeff Smith and Mr. Jackson will meet to review which counties are in the best position to test OARNet for ESINet services delivery. Several counties have contacted the 9-1-1 Program Office to express their interest in participating in the pilot. A few vendors have contacted the office as well and have been advised to express their interest to the county coordinators. By the February 2016 meeting, there will be a recommendation for the counties who are participating in the pilot program. In addition, the application packet will be posted to the website as requested.

Now that a quorum has been met, Mr. Jackson asked for a motion to approve the minutes of the November, 2015 Steering Committee meeting. A motion was made by Mr. Robbins and Mr. Leutz seconded the motion. A roll-call vote was taken:

Representative Patmon - yes

Mr. Leutz – yes

Mr. Loree - yes

Mr. Robbins – yes

Representative Burkley - abstained (He was not a committee member when the minutes were taken.)

None were opposed and the minutes were approved.

A motion to adjourn was requested by Mr. Leutz and seconded by Mr. Robbins at approximately 11:15AM. All were in favor, none opposed. The meeting was adjourned.