

**Statewide Emergency Services Internet Protocol Network
Steering Committee Meeting Minutes
August 6, 2015**

The Monthly Teleconference Meeting of the Emergency Services Internet-Protocol Network (ESINet) Steering Committee (SC) was called to order by Stu Davis, Committee Chair at 11:02 AM. Roll was called by Donna Podolak. In attendance by phone from the SC were Jason Loree, John Leutz, Edwin Humphrey, Senator Lou Gentile, Senator Cliff Hite, Tom Robbins, Matthew Hiscock, and Stu Davis. Rob Jackson (9-1-1 Administrator), Jeff Smith (9-1-1 Technical Liaison), Nick Levin (9-1-1 Staff) and Hilary Damaser (Assistant Attorney General) were also in attendance. It was determined that there was a quorum present and the meeting was then turned over to Rob Jackson to go through the agenda.

First on the agenda were the minutes from the July 9th meeting of the Steering Committee. A Motion was made by John Leutz to pass the minutes and seconded by Tom Robbins. All were in favor.

Rob then made a correction to the minutes of July 22, 2015 in reference to proposed rule 123:3-3-20 regarding establishing a County 9-1-1 Coordinator. It was thought to have been covered in the Ohio Revised Code Chapter 128, but in fact it is not provided for. The decision to keep it out of the Rules will be further clarified today during this meeting.

A motion was made by John Leutz and seconded by Commissioner Humphrey to accept the minutes with the correction as noted. A roll call vote was taken as follows:

Sen. Gentile	Abstain
Matthew Hiscock	Abstain
Sen. Hite	Abstain
Edwin Humphrey	Yes
John Leutz	Yes
Jason Loree	Yes
Tom Robbins	Yes

There was a question regarding approving minutes and votes needed. Mr. Humphrey indicated the majority of the quorum present at today's meeting was correct. A majority vote is needed to approve the minutes, which was further clarified by AAG Hilary Damaser.

There have been no Sub-Committee meetings held since the last ESINet Steering Committee Meeting on July 22, 2015.

The 9-1-1 Administrator Update was next: Rob, Jeff, Nick and Hilary visited Montgomery County on July 30th, 2015 to clarify for them the January deadline as outlined in the ORC Chapter 128.571. On July 21, Rob and Nick visited Summit County to discuss ORC 128.571 and the consolidation of wireless PSAP's by January 2016. On July 20, 2015, Rob and Nick attended the Franklin County 9-1-1 Planning Meeting and clarified questions they had as well related to ORC 128.571 and other issues. Cuyahoga County officials will be coming to Columbus in August to meet with Rob to discuss any questions they may have regarding consolidation.

Paul Schopis with OARnet attended the ESINet Technical Summit Meeting and helped everyone to understand the technical side of OARnet's involvement with the 9-1-1 network.

There will a meeting with Legal and the Dept. of Taxation on August 11th, to discuss what needs to be addressed with their offices prior to the January 2016 date.

The Department of Homeland Security – Office of emergency Communication Technical Assistance Program that was held at the three different locations was well received and well attended.

Rob's 6-month plan update

- 9-1-1 website completed.
- Hopefully the PSAP Rules will be submitted to JCARR today after the Steering Committee votes.
- Criteria for the pilot expansion will be sent out soon and subsequently four counties will be chosen to participate based on population, geographic and vendor diversity.
- The DHS-OEC Technical Assistance Program was completed.
- The Public Service Announcement request is being processed at the business office and the PSA's will be airing in September.
- He will be attending the APCO National Conference in August.
- Attended NENA/NASNA.
- The AP 4 position has been posted.

A meeting on July 22nd on the PSAP Operations Rules gave the SC a chance to edit, change or make suggestions on the edits. There was a motion made by Tom Robbins to submit the Rules to JCARR. Jason Loree 2nd the motion. A roll call vote was taken as follows:

Sen. Gentile	yes
Matt Hiscock	no
Sen. Hite	yes
Comm. Humphrey	yes
John Leutz	yes
Jason Loree	yes
Rep. Patmon	absent
Tom Robbins	yes

It passed with a majority rule vote.

Jeff Smith discussed a possible pilot of text-to-9-1-1. There may be a need to move funds to the NG 9-1-1 fund if circuits or equipment is needed.

Rob then asked each member if they had any new business as follows:

John Leutz – none

Public Safety Director Matthew Hiscock – thanked everyone for their hard work on the Rules draft and apologized for not being able to attend the last special meeting.

Public Safety Director Tom Robbins – none

Commissioner Humphrey – none

Trustee Jason Loree – none

Sen. Hite – none

Sen. Gentile – none

Stu Davis – none

A motion to adjourn was made by Tom Robbins and seconded by Ed Humphrey. All were in favor of adjournment. Meeting adjourned at 11:28 AM.