

NOTE – THIS WAS AN INFORMATIONAL MEETING ONLY. NO QUORUM WAS PRESENT.

**Statewide Emergency Services Internet Protocol Network
Steering Committee Meeting Notes
May 7, 2015**

After introductions, roll call was conducted and the only Steering Committee members present were:
Matthew Hiscock Edwin Humphrey Jason Loree Tom Robbins

Rob Jackson, the new 9-1-1 Program Administrator, welcomed everyone to the meeting.

First item on the Agenda was the Sub-Committee Reports. Jeff Smith, who chairs the Technical Standards Sub-Committee let everyone know that they had convened the working group to do RFI evaluations. The drafts are passing among the members and will be presenting to the PSAP Ops. It will be submitted to the Steering Committee at the July 9th, 2015 in person meeting.

Jay Somerville with the PSAP Ops Sub-Committee was unable to attend the meeting today.

NG9-1-1 was the subject proposed for the DHS Office of Emergency Communications Technical Assistance Opportunity Program. Rob will be speaking with them next week. In order that people can come out and listen to make sure all the pieces are covered, the hope is to have regional sessions in the late summer/early fall after Oarnet's presentation at the July 9th Steering Committee Meeting.

There was an addition to the Rules regarding enforcement. After it has been approved with the other Rules it will go to JCAR. The local agencies are concerned with training. Everyone will be notified and allowed to give input or relay concern. The Committee members will do the review. It is hopeful that the June Meeting will have a quorum so a vote can be had and action taken.

Jason Loree asked about a Frequently Asked Questions list to handle the common questions asked as it moves along. Rob thought it was a good idea. The document will be able to be released once it has gone to JCAR and would appreciate Jason's help getting the FAQ's together.

Jeff Smith spoke about the wireless fund. It is within the boundaries of the committee to move monies from the Wireless to 911 fund. No significant need to make a transfer within this time. It does not hurt us to leave where it is. When the activities are identified and needs funding, it is within purview of committee to do transfer. Some needs have already been identified within the office account.

Matt Hiscock wanted to make sure we were following procedures required by the ORC. We are fine at this time.

PSAP status for upcoming 2018 criteria. Rob has an Ohio Map and 60 PSAP's already meet the 2018 requirements. 9 PSAPs still need clarification, 11 are outside the standards and 8 did not respond. This is still being worked on at present time.

The in-person meeting will be on July 9th. There is a requirement for the committee to meet monthly. Steering Committee members are needed at the meetings. If it is not possible to meet on the first Thursday of the month, then there is a willingness to change date and time so a quorum can be present.

OARnet will be at the July 9th meeting to speak and the Technical Standards Sub-Committee will provide a recommendation on the RFI.

Morgan County was the pilot site for the proof of concept. A MOU is being formalized to be used as a template for other counties. Hopefully the template will be completed by July 9th, 2015 meeting.

PSAP Operations Committee has been tasked with developing a charter to serve as public safety first responder advisory group to ESINet. Hopefully this will be finalized in June.

The 9-1-1 Administrator update is as follows:

- It is day 34 of the 90 day plan. Rob has had individual meetings with most of the Steering Committee members.
- OARnet will be presenting on July 9th with the technical summary.
- Has membership in NENA, NASNA and APCO.
- Staffing is in works.
- Rules have been updated to formalize.
- Sent out newsletter – they will occur quarterly.
- The Website is almost ready.
- Budget was completed for FY16.
- Completing the PSA – there has not been one in approx. 9 years. It is called “Knowing your location”. Basically stating that being tied to technology is great but you can always help yourself by knowing your location. Reps from all Public Emergency Areas will be in the announcement. It will have 6 weeks of airtime. County 9-1-1 coordinators will be informed when it is going to run so they can answer questions or run their own ads adjacent to it.

Steering Committee members were then asked if they had anything to discuss.

Matt Hiscock – nothing

Jason Loree – nothing

Ed Humphrey – nothing

Tom Robbins – nothing

Milton Sutton announced that he was leaving his current position and had given a 2 week notice. Chris Kinsworthy will be taking over for him with the Committee. Jeff Smith conveyed that the committee appreciated all his help and wished him best of luck in his future endeavors.

Brad Cole was listening into the call for John Leutz and said he would update him on the agenda items reviewed.

Joe Renner with Preble County asked about the Rules. Rob said that the Rules will be going to JCAR hopefully after the June meeting. They will need to be voted on first. Once they are approved by the Committee, we can hopefully send out a draft copy to everyone.

Roger Hixson said he sent Rob a NG9-1-1 Progress Map link on the Nena Website. Also that he is helping with final edits on the NENA training course at high level and may be able to arrange for a webinar. He will look into it.