

**Statewide Emergency Services Internet Protocol Network
Steering Committee Meeting Notes
April 2, 2015**

Voting Committee Members Present

Matthew Hiscock
Jason Loree

Edwin Humphrey
Tom Robbins

John Leutz

A quorum was present at this informational meeting which started at 11:04 am.

Rob Jackson, the new 9-1-1 Program Administrator, discussed his background and the 90 day plan he has for the program office. Jeff Smith, during the March Meeting, gave a little bit of info on Rob's background which included 25 years with the Highway Patrol. He served in a variety of roles and offices such as the Technology & Communication Services, LEADS Steering Committee Chair, Comm. Center and 9-1-1 Services, AMBER Alert Advisory Committee Chair and Ohio AMBER Alert Coordinator just to mention a few.

Rob also had experience as a local firefighter and EMT, School Liaison Officer, and Local School Board as president. He will graduate in May with a Master of Public Administration from Marist College in Upstate New York. He has worked with many people from many walks of life.

Rob also reviewed his 90 day plan which is not all-inclusive. He has compiled an accurate and complete list of all County 9-1-1 coordinators within the State with the exception of one county who is hiring today.

He will be holding individual meetings with the Steering Committee members to better get to know them and to gain their perspective. On April 3rd he will be visiting Clermont County to visit with Commissioner Humphrey and on April 23rd is meeting with Tom Robbins.

Jeff Smith and Rob have spoken about Oarnet and he has reached out to find out what steps need to be taken. He will be meeting with them on April 16th, and will then ask Oarnet to present to the Technical Reps so they can review it prior to presentation before the Steering Committee. APCO, NENA and NASNA have been asked to engage with their expertise on the subject.

Rob has developed a long term staffing plan for the Program office, which include a full-time administrative professional 4, training and compliance person, coordination and outreach person, technical services person, technical advisor and planning, research and communication person. Rob would like to hire two of these immediately through contracting services. The administrative support and full-time person is being worked out with state human resources office.

Another item on Rob's 90 day plan is to establish a 9-1-1 program office newsletter which will contain updates, news, training opportunities and other 9-1-1 related information. He plans on integrating with the ESINet SharePoint site to have a 9-1-1 Program Office Website.

The 9-1-1 Program office has completed a budget for the new fiscal year

He will also be meeting with Milton Sutton regarding the Rules finalization so they can be submitted to JCARR. Twenty-three of the rules have been accepted by the committee and do not directly impact

businesses so it does not need to go through CSI. He has added an enforcement section so that the rules can be enforced. Once these rules have been voted upon, they can be sent to JCARR and get in place.

The Steering Committee will meet Quarterly in person so discussion can take place face to face. The other meetings will be conducted through Teleconferences.

A 9-1-1 Program Office fund balance sheet was distributed. Balances on funds as of 3-30-15 were as follows:

9-1-1 Program Office Fund has \$678,696.43
ESINet Fund has 856.20 and
Wireless Fund has \$2,178,637.08

There was a motion by Matthew Hiscock to move funds from 7093 ESINet fund. It was recommended that it be tabled until the next meeting so further discussion could take place.

There will be some new Rules language added and it will be sent to all Committee members for review prior to the next meeting.

The Technical Sub-Committee had no updates.

The PSAP Ops Sub-Committee had no updates either. Jay Somerville was thanked for his time.

On June 11, 2015 from 9-4 there will be an Ohio Firstnet meeting at the Ohio State Highway Patrol Academy. This is the kick-off meeting for the series on 4G LTE spectrum for broadband. Lunch is included. Please register at www.ohiofirst.net to attend and for more information.

At the request of member Ed Humphrey, Rob asked if anyone had an update on the RFI. He was informed that the responses were reviewed and then stopped. Rob will start working on it and then will have an update at the next meeting.

None of the Committee members had any new business to discuss.

It was asked how the legislative vacancy position on the Steering Committee will be filled. Rob stated that he is working with the necessary people to get a representative appointed.

Roger Hixson with NENA asked to meet with Rob to discuss ways he could help as a liaison between the Steering Committee and APCO, NENA, etc. Rob was happy to do this and asked Roger to call him so they could set it up.

Pat Goldschmidt reminded everyone that the State APCO/NENA Conference will be at Kalahari Lodge in Sandusky from April 12 – 15th, 2015. Jay Somerville will be attending. Rob is unable to attend.

A motion was made by Matt Hiscock and seconded by Commissioner Humphrey to adjourn. All were in favor. Meeting adjourned at approximately 12:00 noon.

